Joomla! extension JSN UniForm

User Manual

(for JSN UniForm 3.0.x)

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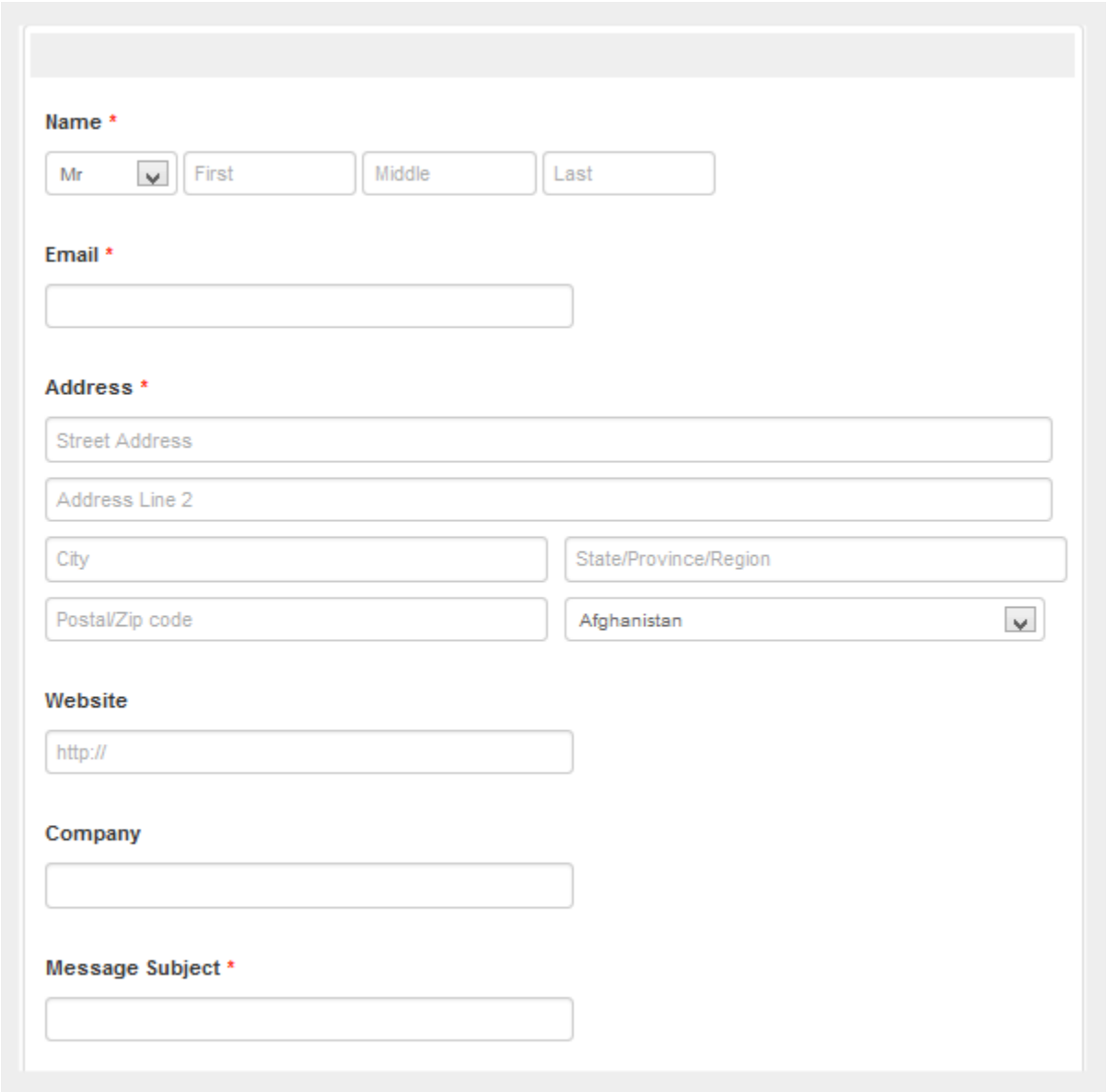
Introduction



A simple contact form created by JSN UniForm

JSN UniForm is a Joomla form extension which helps you create forms quickly and easily - from normal forms to complex forms. Moreover, you can easily manage all the submissions as the administrator. The configured form can be published in any part of website including: in article content, in the mainbody area and in different module positions. Here is the demo of JSN UniForm extension.You can print this document for convenient reading.

Let's roll!

Hot features overview

Joomla 3.x/2.5 compatibility

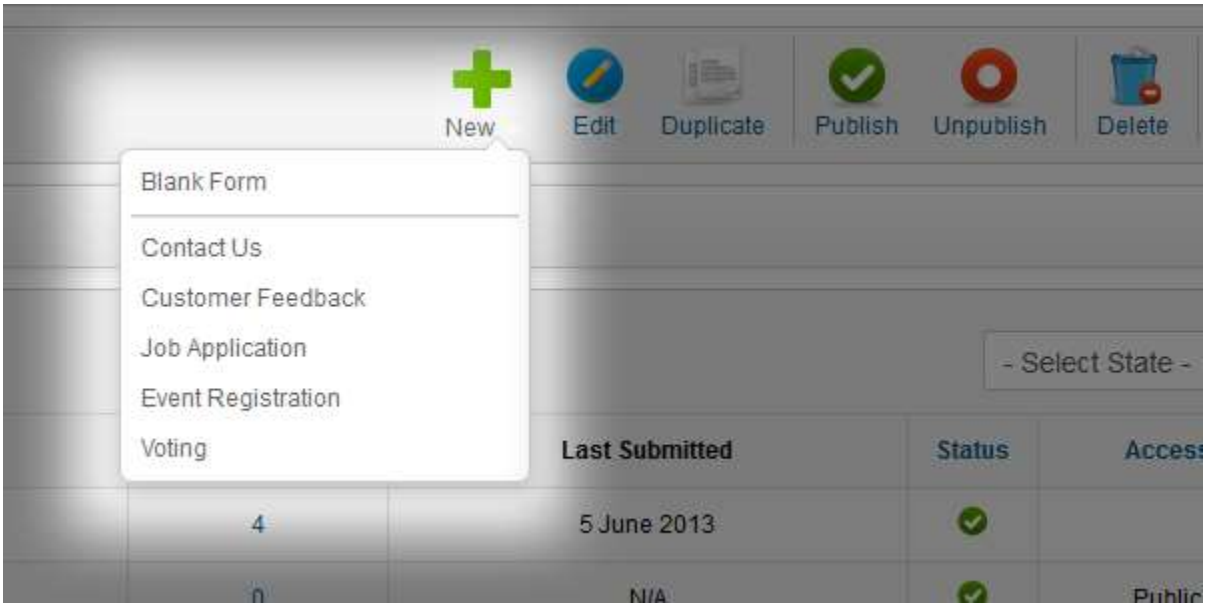
JSN UniForm is natively compatible with both Joomla 2.5 and Joomla 3.x

JSN UniForm is delivered in two separate versions **compatible with Joomla! 2.5 or 3.x.**

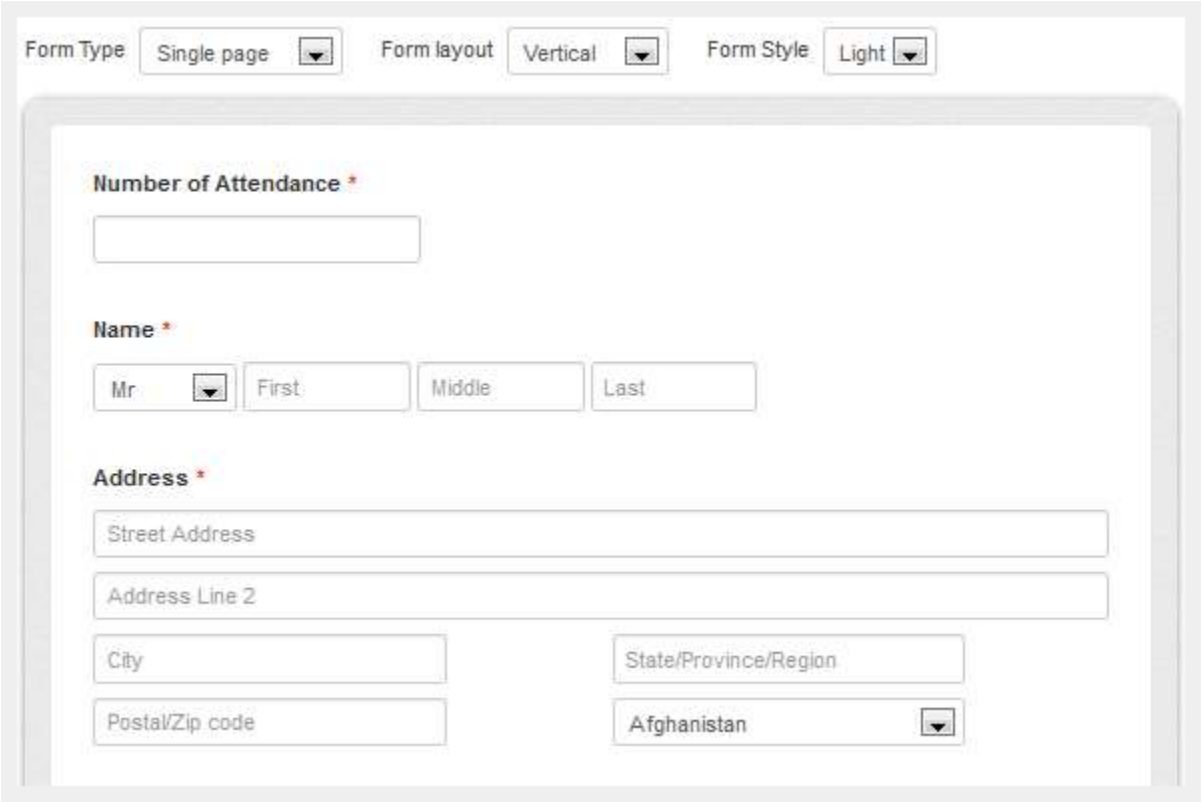
In the Customer Area, you can choose to download the appropriate installation file for the Joomla! version you are using.

Form Samples PRO

To help you easily create your form, JSN UniForm provides you with 5 sample forms in the back-end even without the sample data installation step. When you want to use one of these forms, you can use them as they are or take them as examples to configure your own form.

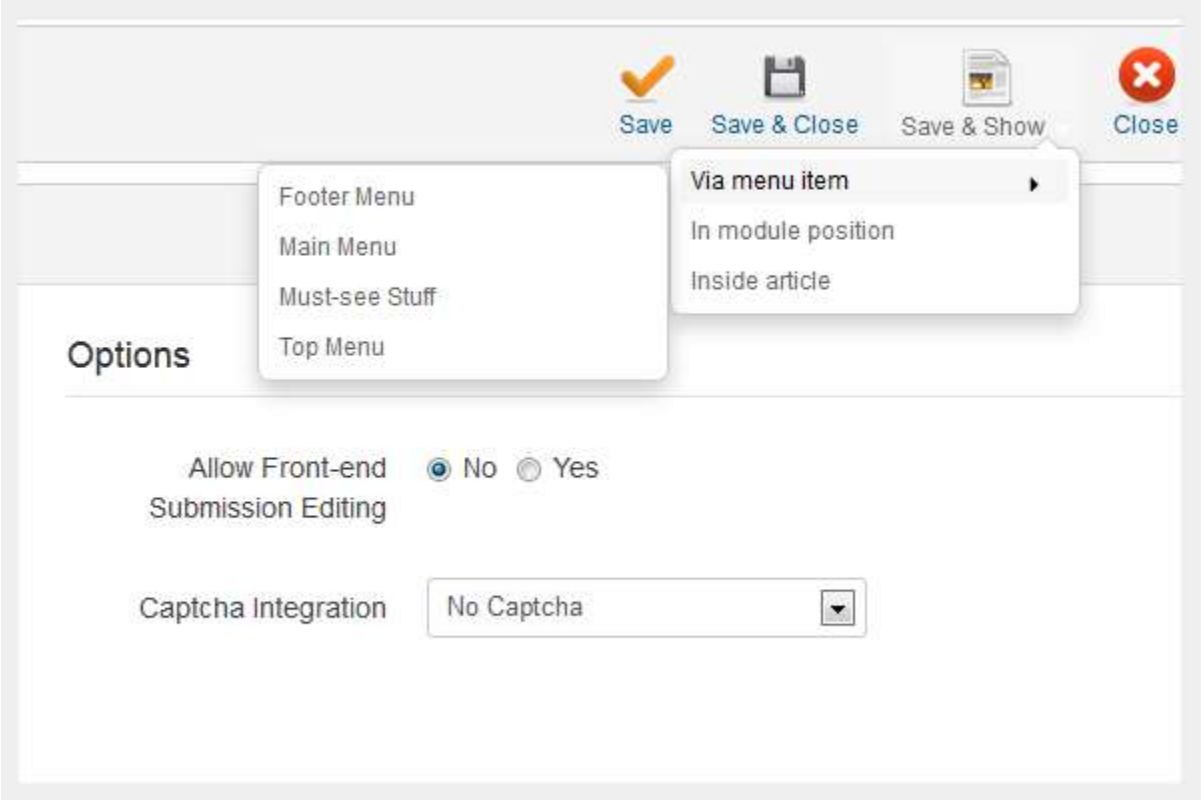


For instant, here is the **Event Registration** form. On the demo of JSN UniForm, you can check out more sample forms.



Form Presentation

With the **Save & Show** button, you can quickly present your form via menu items, in module position or inside an article with a single click.



Prevent Spam

To protect your website from spam, the Captcha function should be used. The system will require submitters to fill in the reCAPTCHA to to protect forms from spam and abuse.

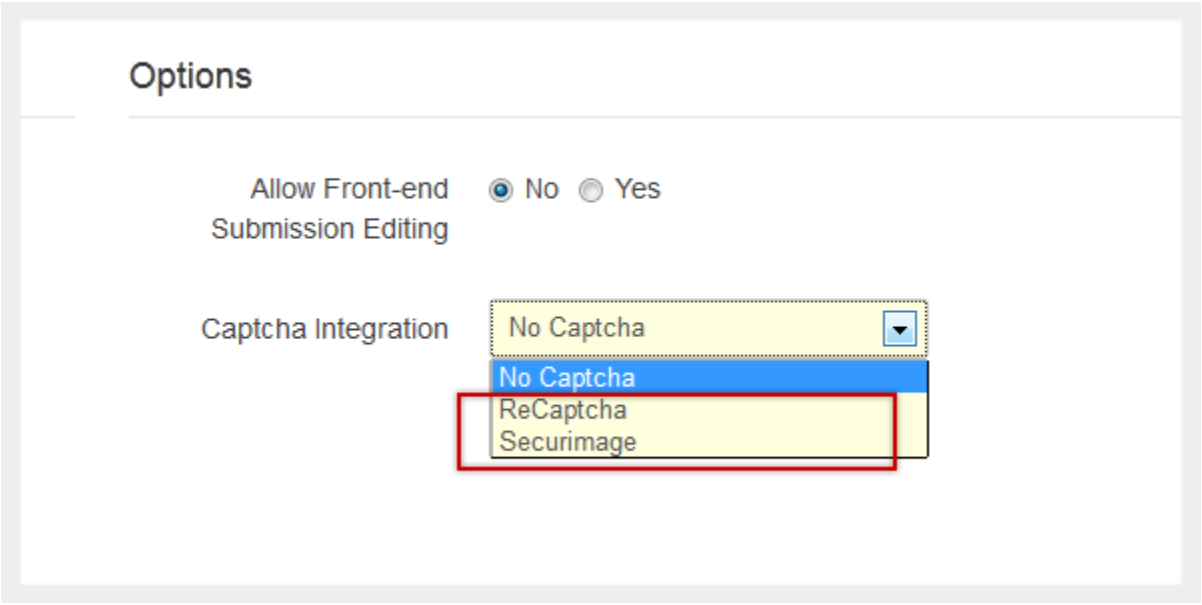
How Captcha appears in Form

There are two Capcha technology options: **ReCaptcha** and **Securimage:**

Securimage

ReCaptcha

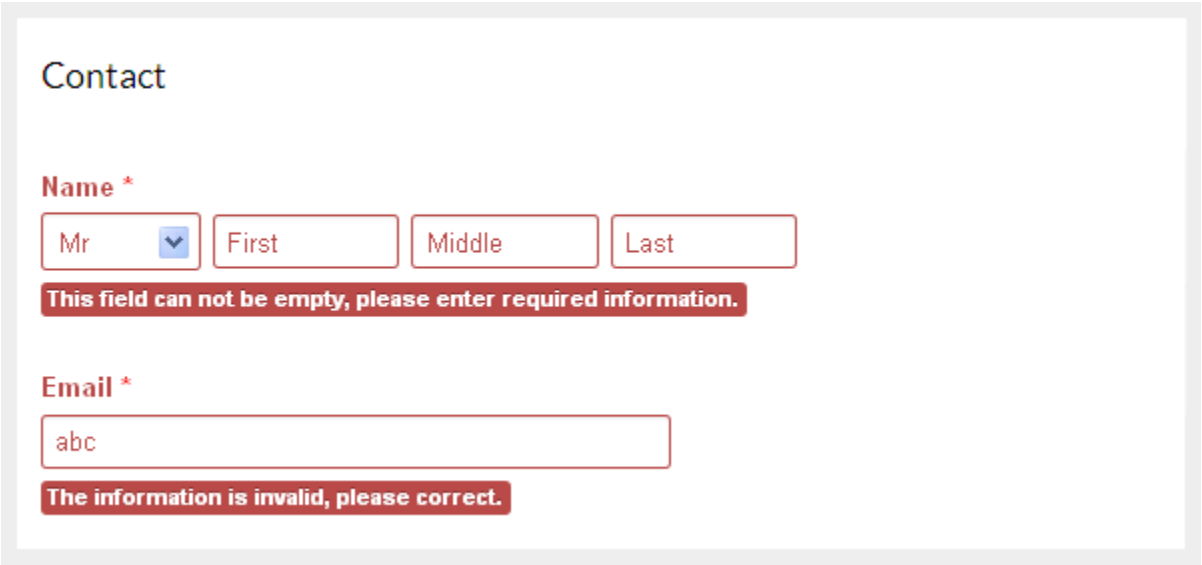
To add a Captcha field, you go to **Form Setting** -> **General** -> **Captcha integration** then choose one type that you desire.



Choose Captcha Integration

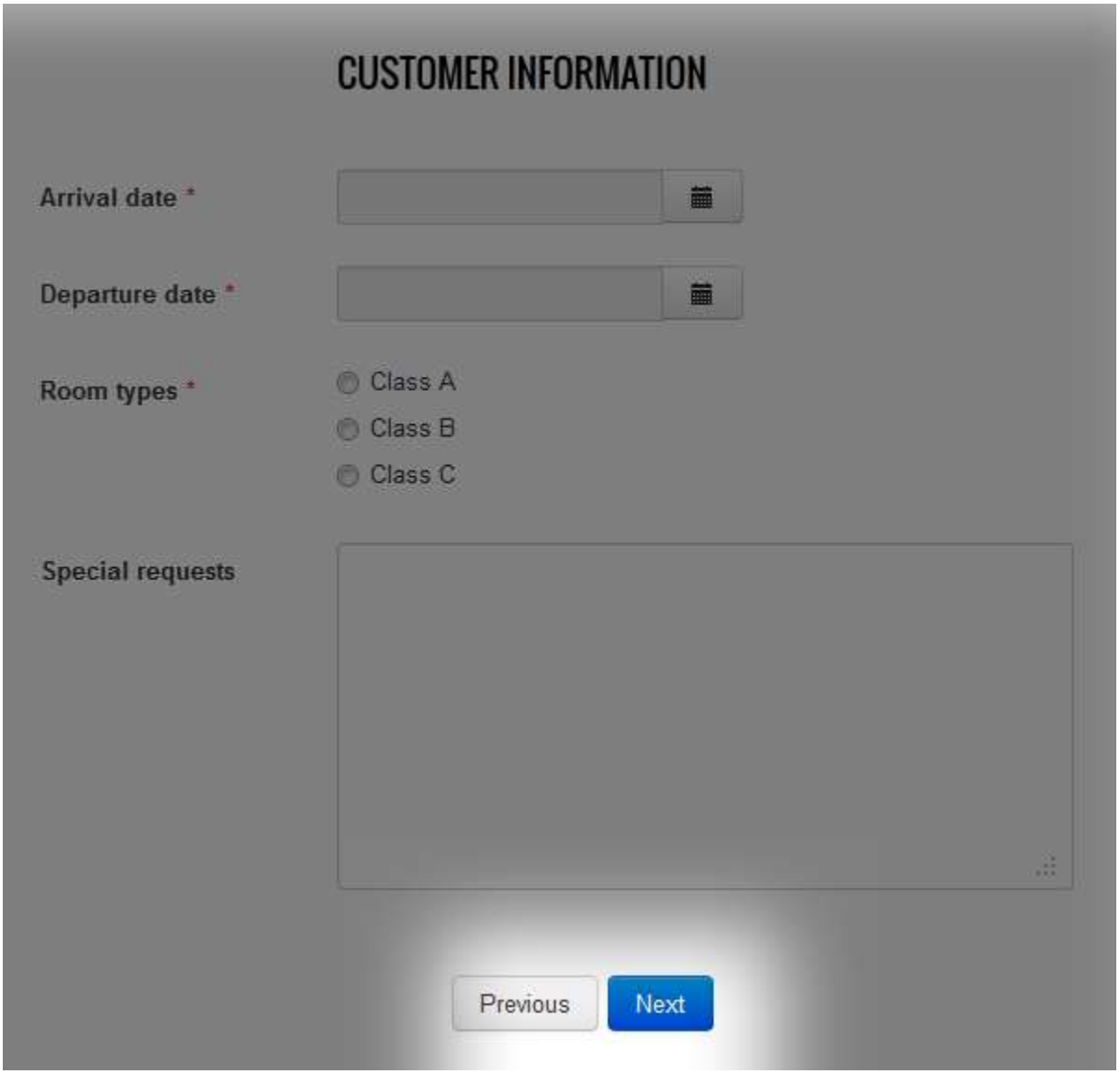
Validate information

This will instruct submitters to correctly complete the form using the built-in validation rule by showing an instructional message to submitters.



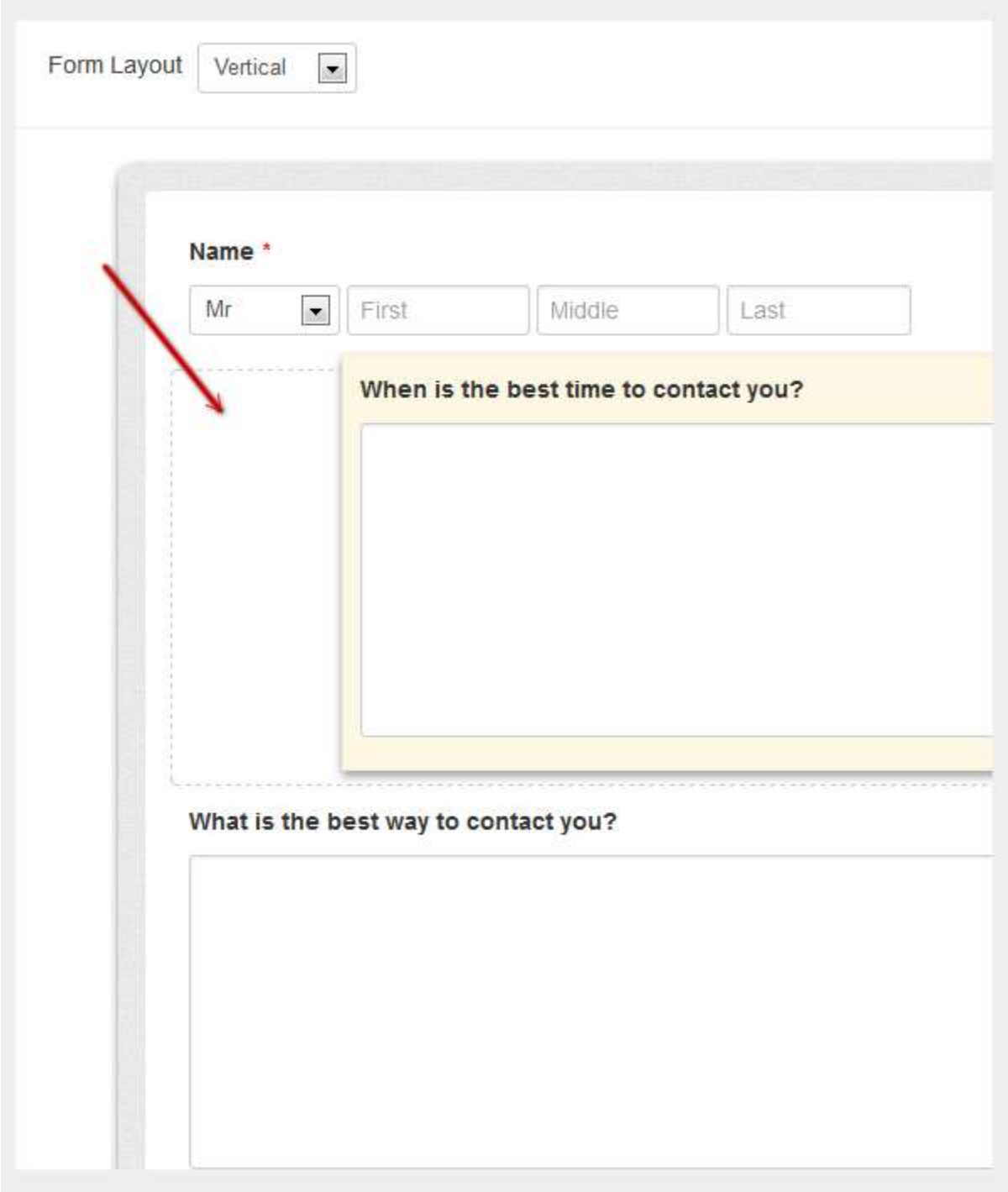
Multiple pages form

You do not have to worry about limited page forms any more, JSN UniForm allows you create as many pages as you like in your form.



Drag and drop

You can save a lot of time with intuitive drag and drop operations. This can be used in many processes when working with JSN UniForm.



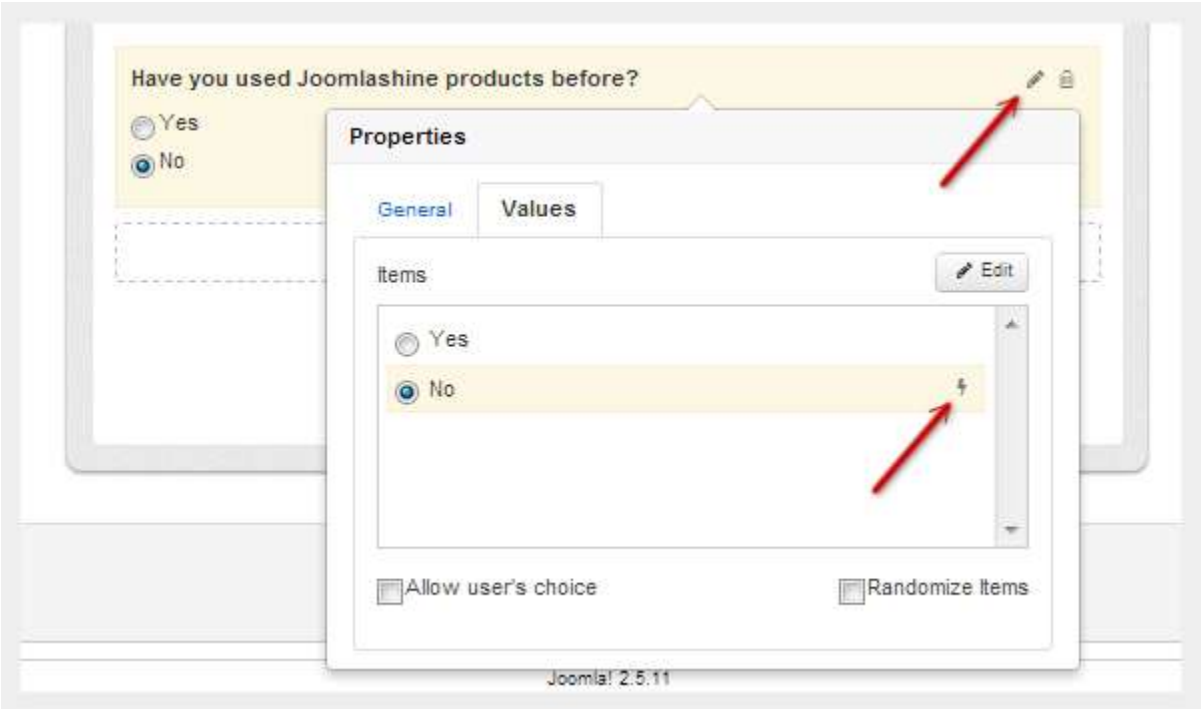
Conditional form fields

To simplify the form filling process, from version 1.5.x, JSN Uniform provides you conditional form fields.

For instance, there is a multiple choice field "*Have you used Joomlashine products?*" with two answers: **Yes** and **No**.

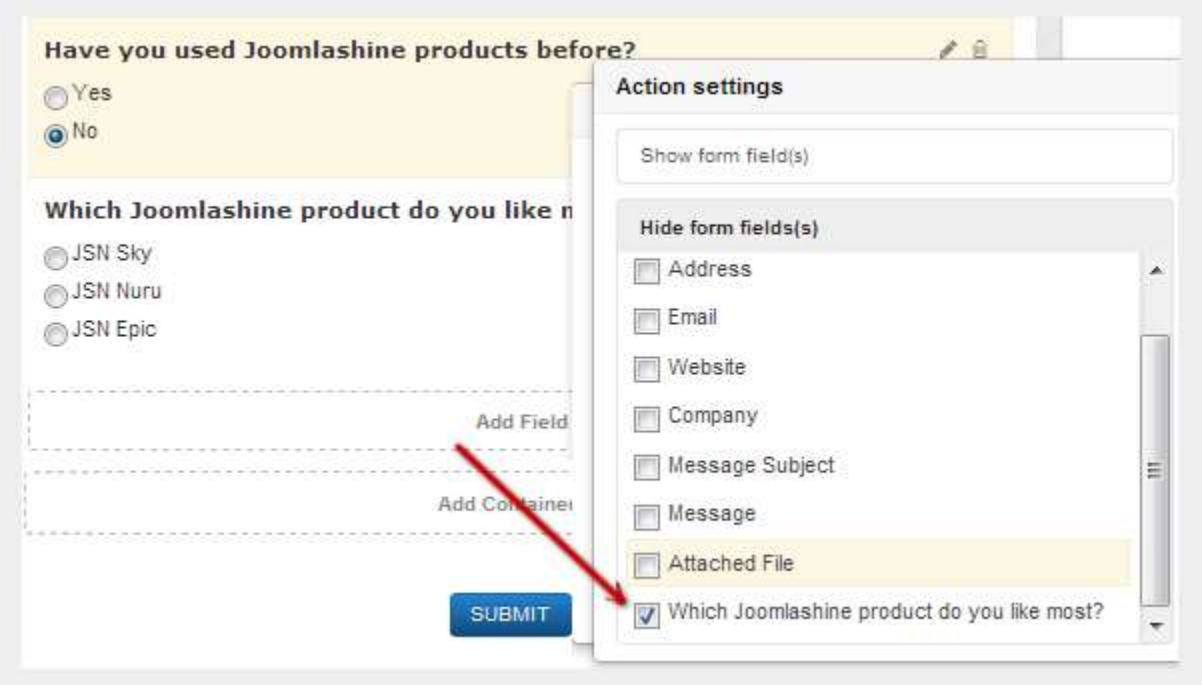
- If the submitter choose "**Yes**", the next field "*Which Joomlashine products do you like most?"* should be shown.
- If the submitter choose "**No**", the next field "*Which Joomlashine products do you like most?"* should be hidden.

To set up this, go to the field "*Have you used Joomlashine products?*", click the **Edit icon**, choose tab **Value**, click the **Lightning icon** of the option **No**.



Click the Lightning icon

In the **Action settings** window, choose tab **Hide form field(s)** and choose field "*Which Joomlashine products do you like most?"*



Choose the form fields you want to hide

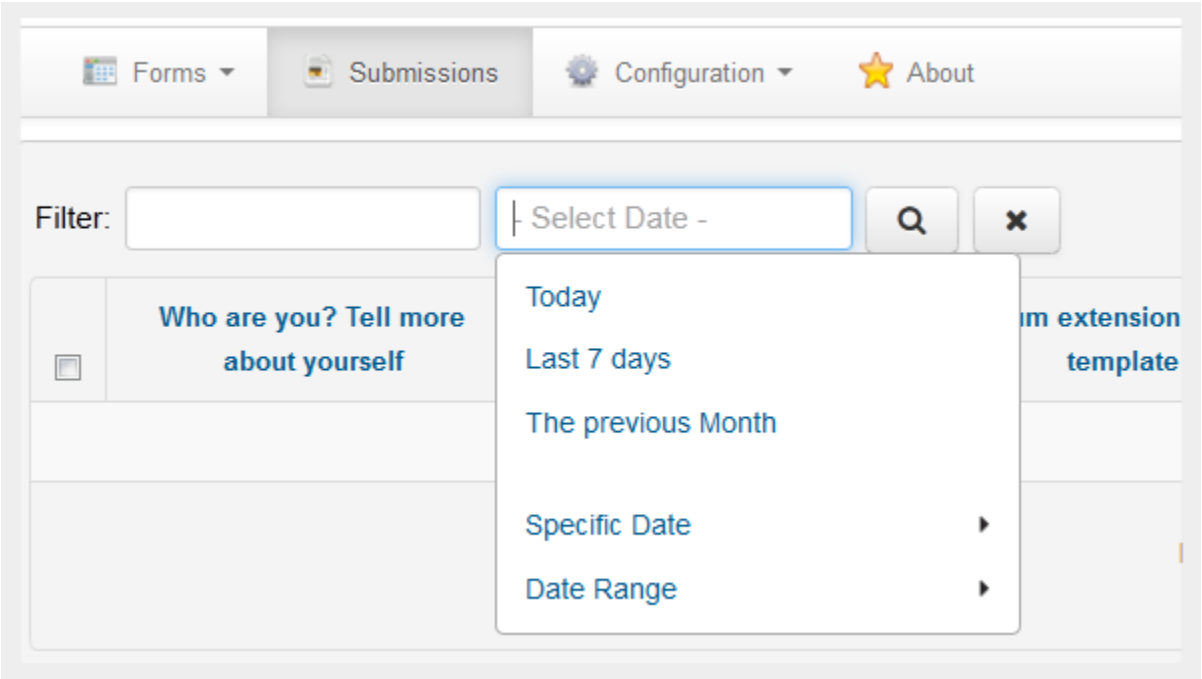
Save the form settings.

Note:

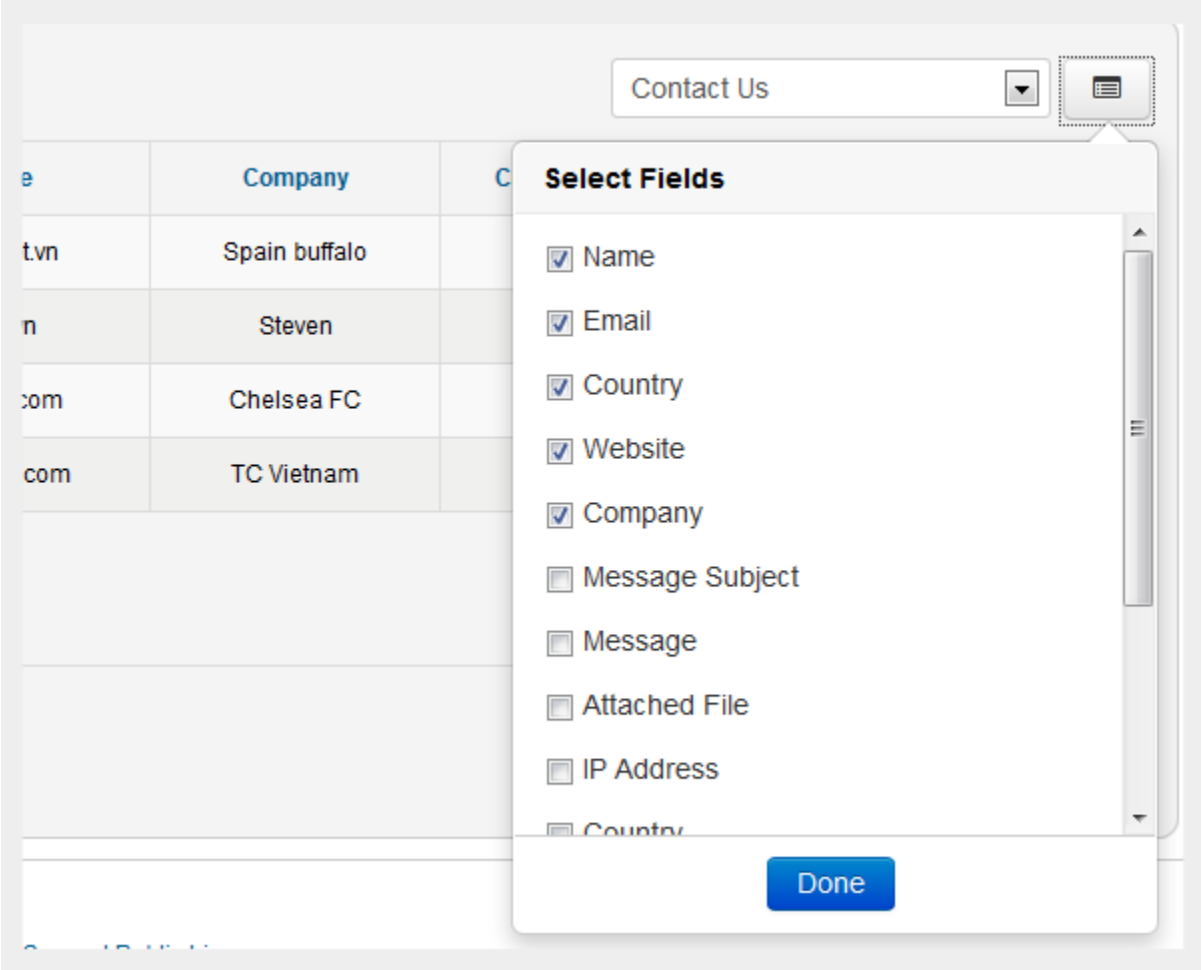
- You can hide as many form fields as you want.
- You can show related form fields which were hidden before. The way to do it is the same as above.

Submission control

With JSN UniForm, managing your data is easier than ever. You can filter the submission information by date, or arrange them by fields.



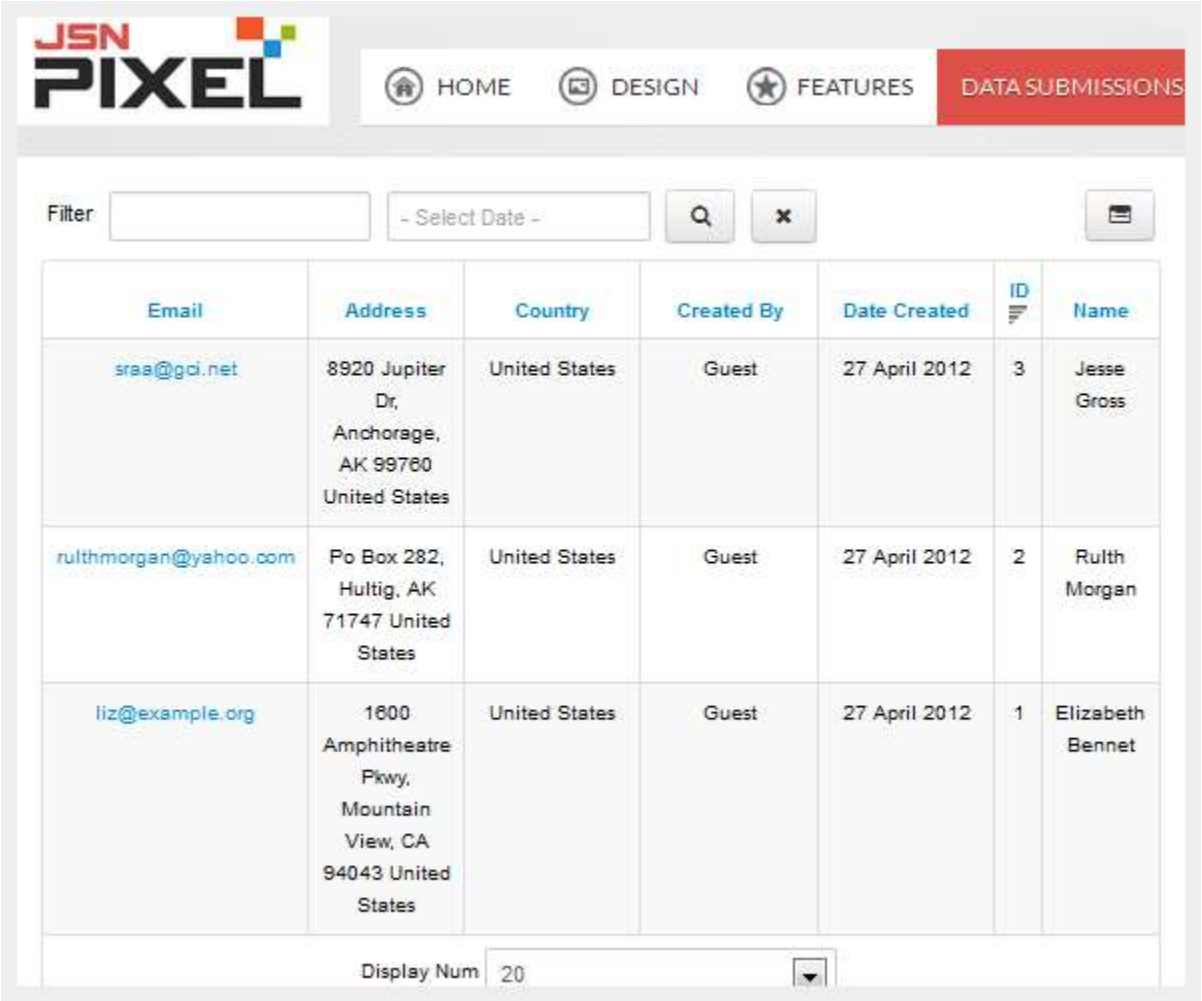
Filter the submission information by date



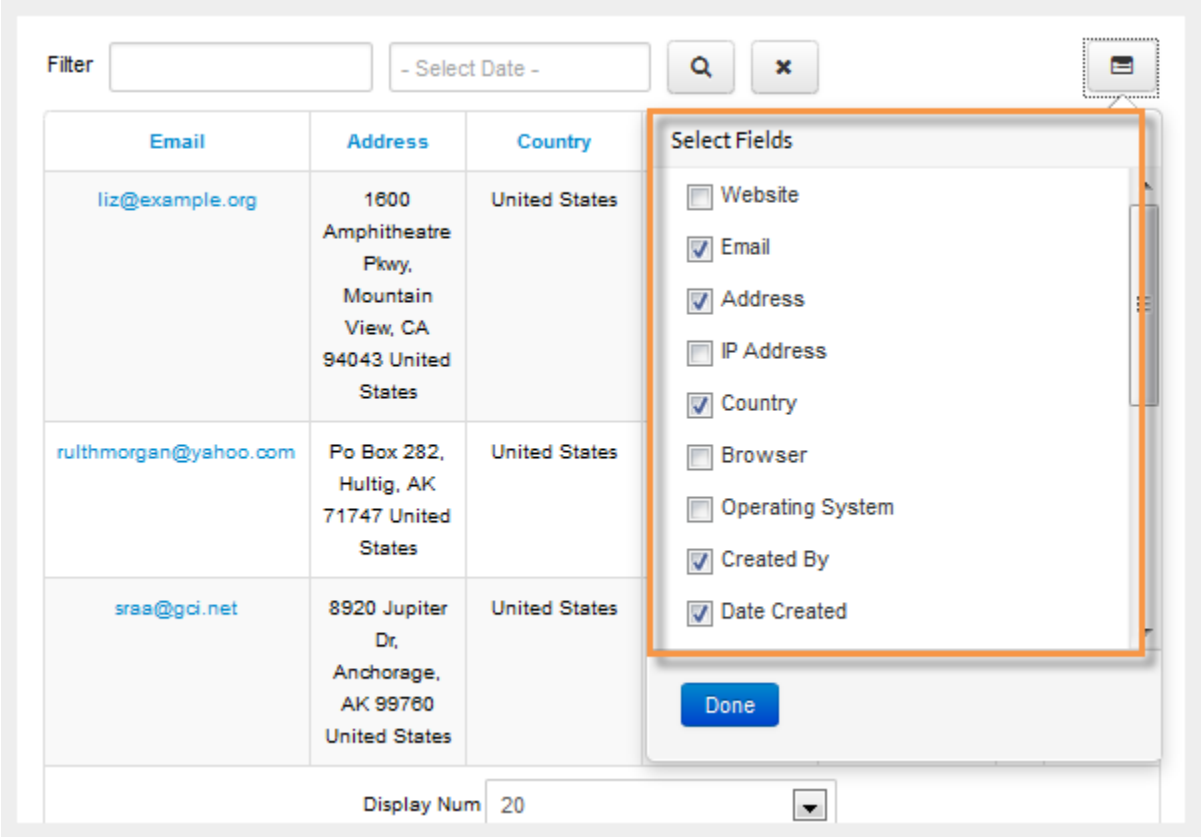
Arrange submission information by fields

View and edit submissions in the front-end

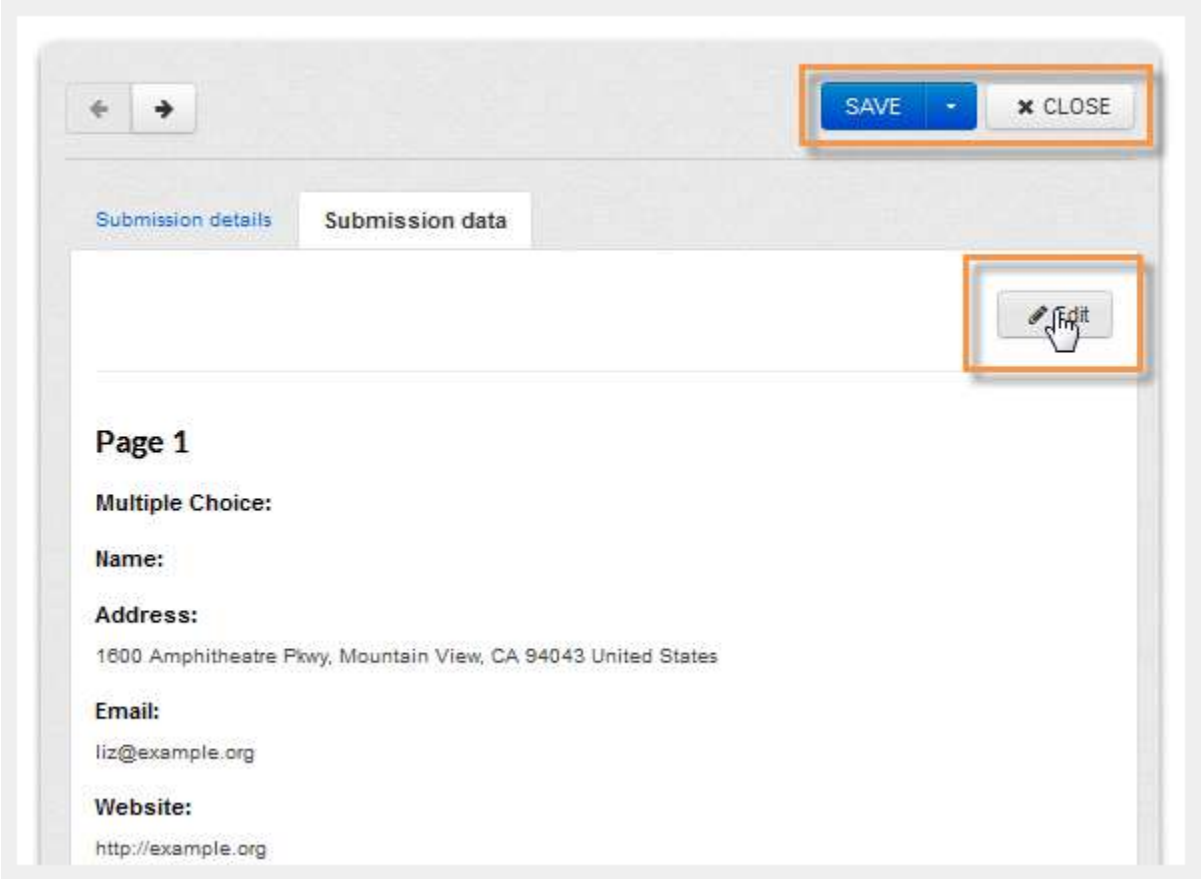
You can publish and edit submission data in the front-end.



Submissions in the front-end



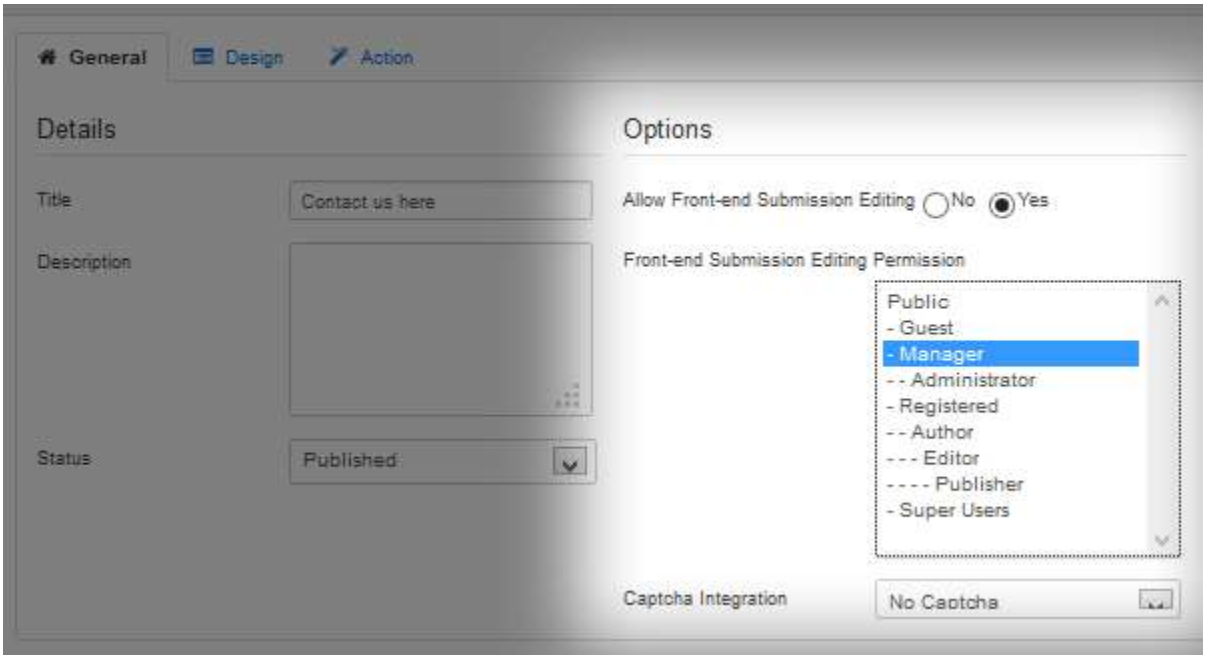
Select which fields to be appeared in the submission



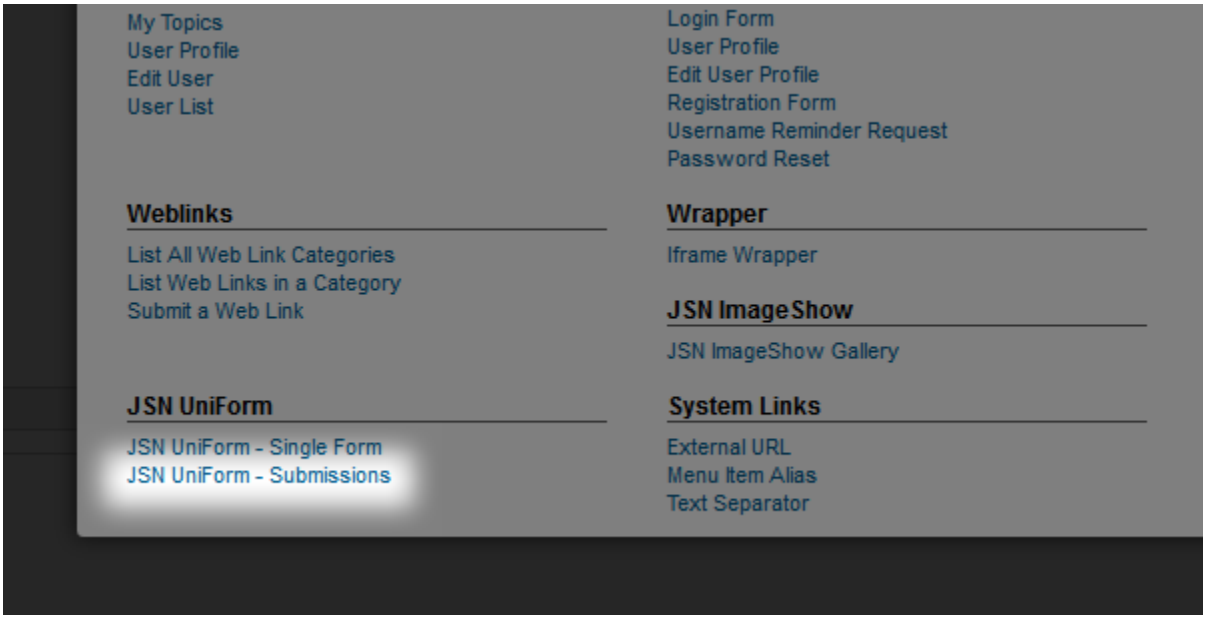
Submission details can be edited in the front-end

Settings

Go to **Form** -> **General** to set front-end submission editing and its permission. For example, the form below allows front-end submission editing and Manager to edit it.



Then go to **Menus** and add a new menu item, select Menu Item Type as **JSN UniForm – Submissions**



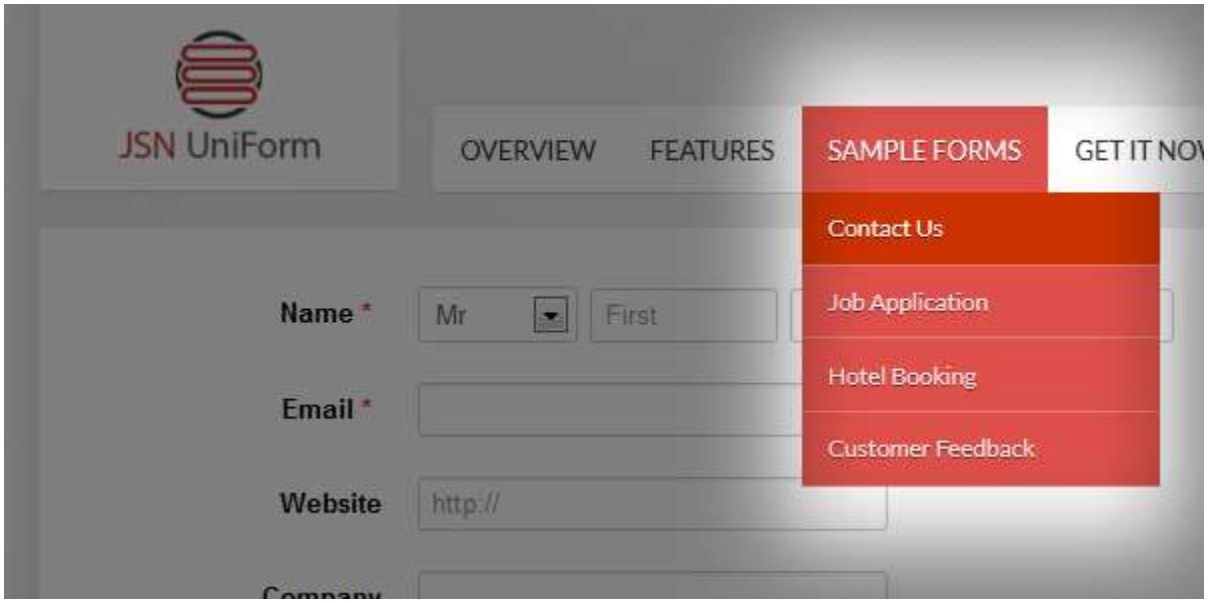
Notification e-mails

You can add multiple recipients for the admin notification e-mails. You can also customize the content of the e-mail by selecting the relevant values.

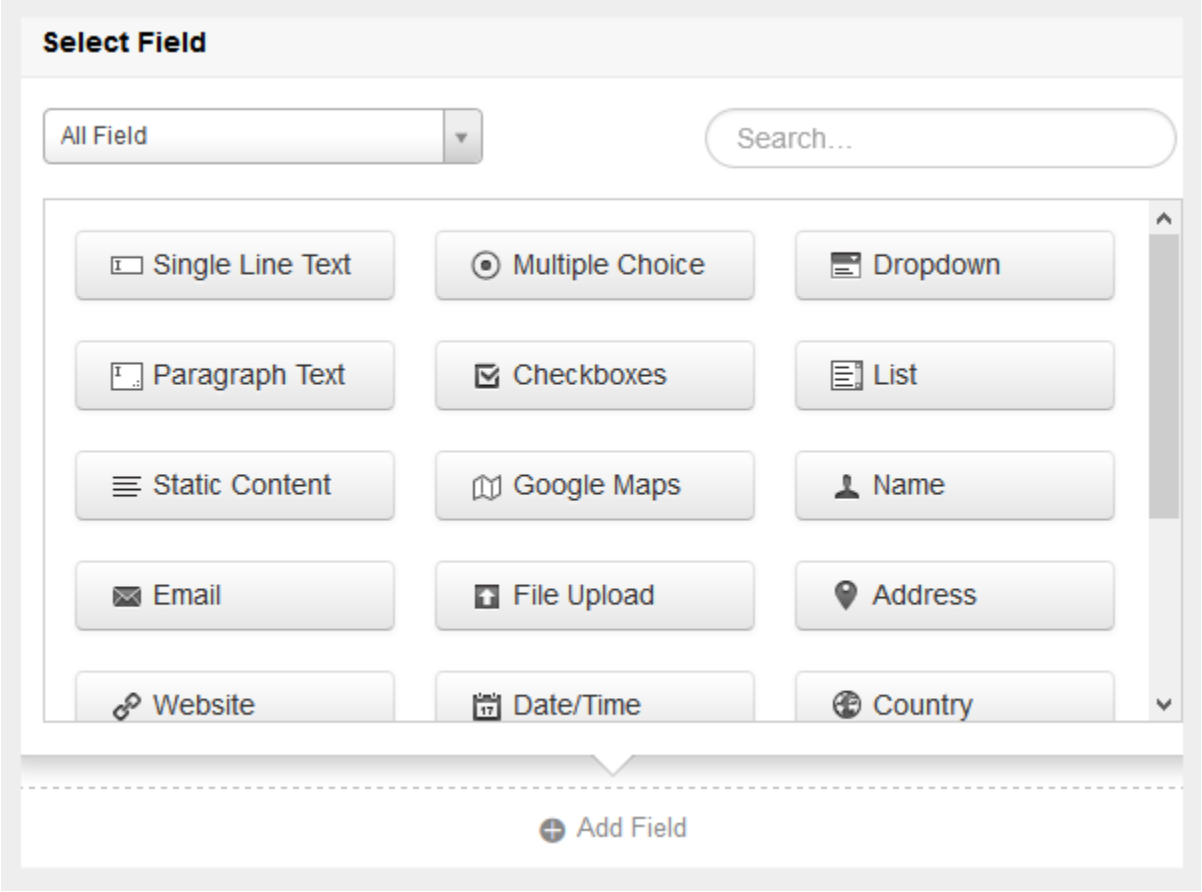
From JoomlaShine team
Reply
Forward
Archi
Subject Thank you for contacting us
Reply to huyennt@joomlashine.com
To Me <candy@joomlashine.com>
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Mauris fermentum odio s
tempor magna accumsan. Aliquam erat volutpat. Vestibulum euismod ipsum non
hendrerit. Nam metus arcu, blandit in cursus nec, placerat vitae arcu. Maecenas or
tincidunt nulla luctus non.

Multiple forms

You can create as many forms as you want. In a single form you can also choose the most suitable fields for your form.



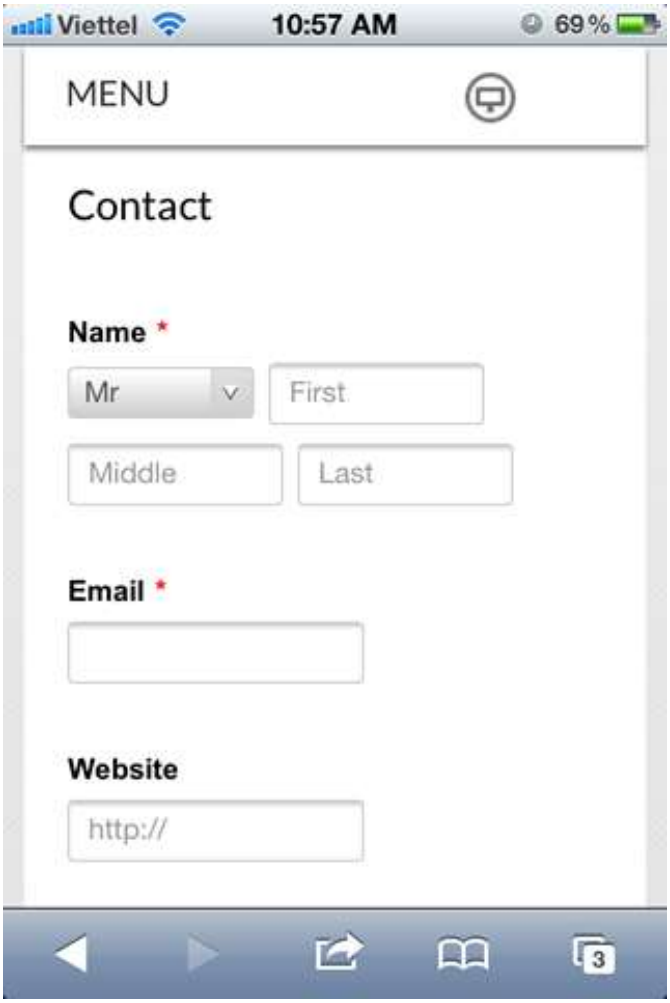
Multiple forms



Multiple fields per form

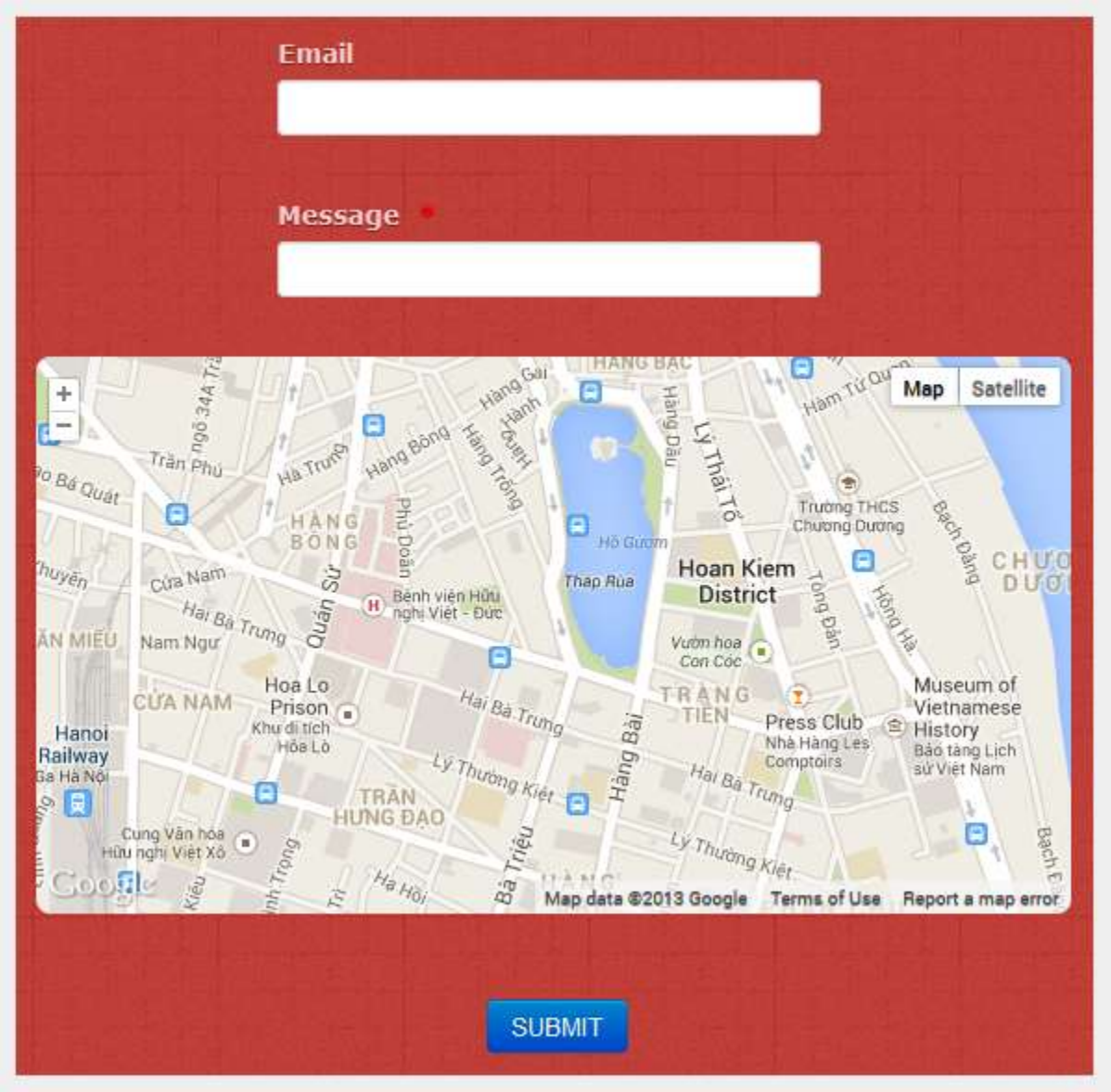
Mobile Support

With its responsive layout, JSN UniForm helps you display your form on every mobile device and browser beautifully and without problems.



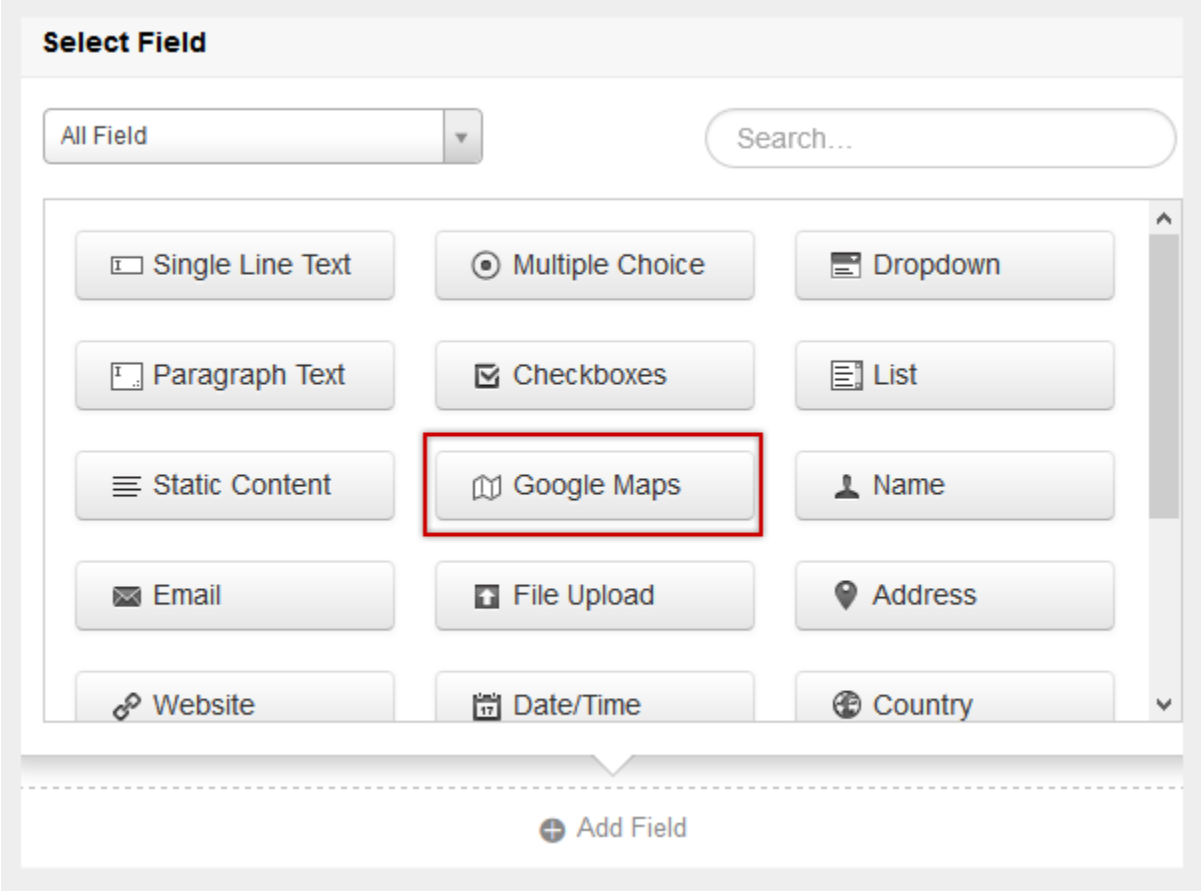
Google Maps integrated

You can integrate Google Maps to your form with JSN UniForm easily, without installing additional plugins.



Gmaps integrated in JSN Uniform's front-end

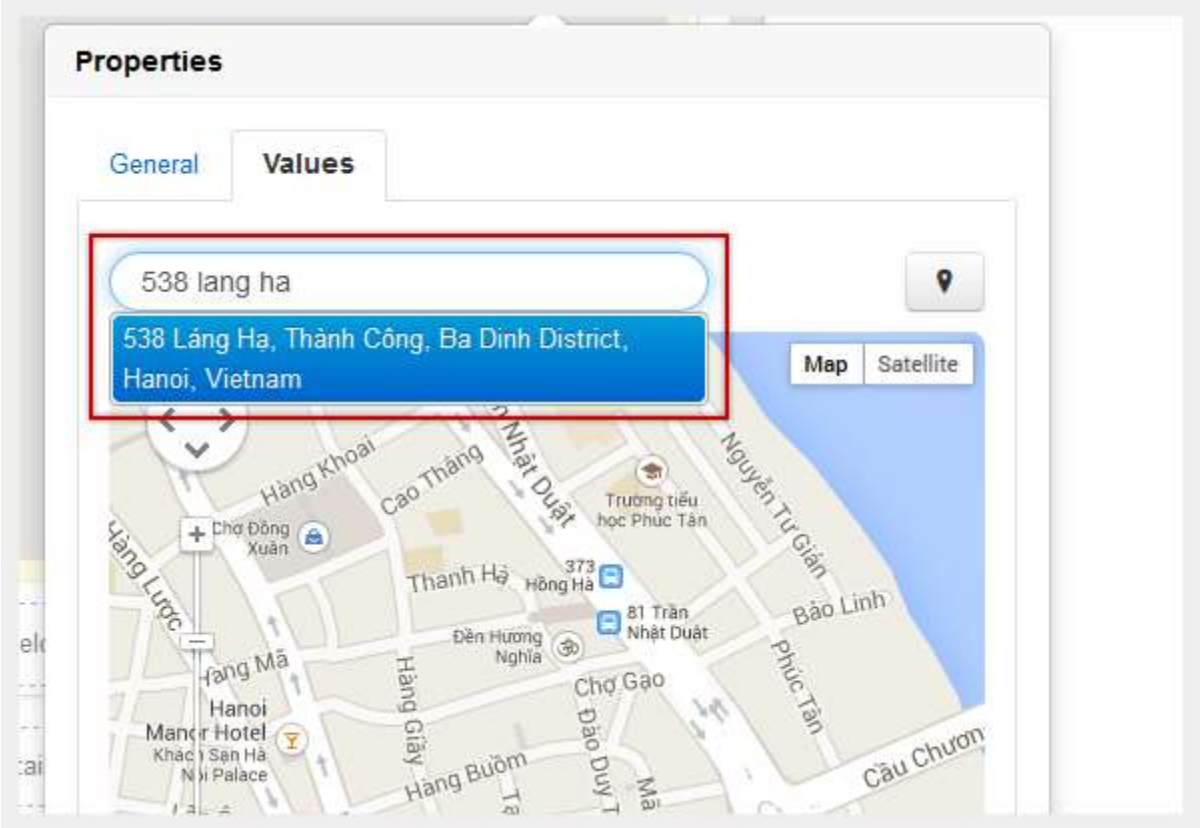
To add a map into your form, you go to **Design** -> **Add field** -> Select **Google Maps.**



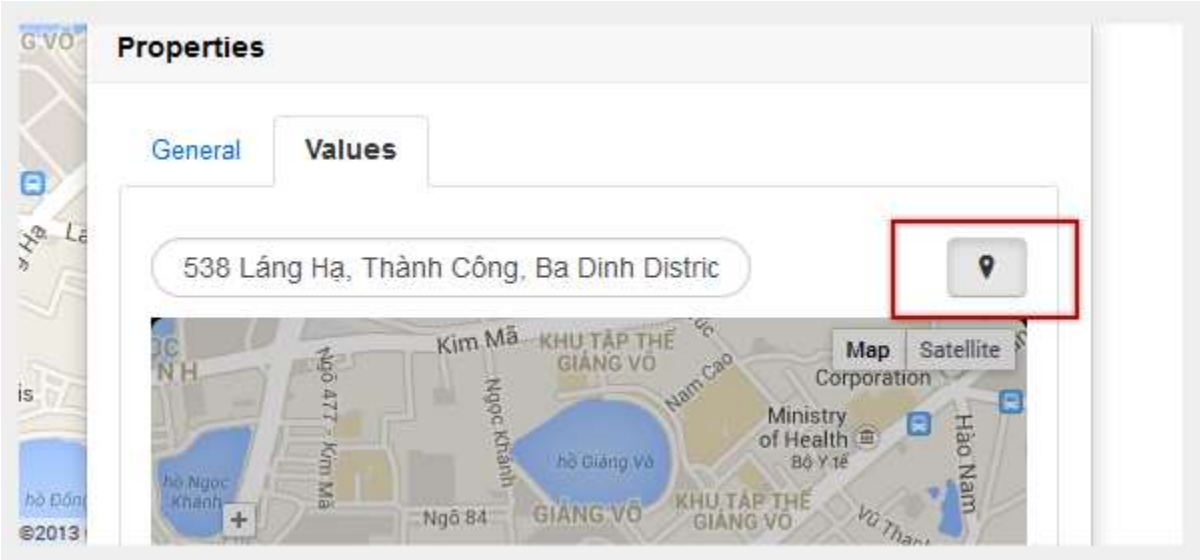
You can search for a specific location which you desired to be shown in your form. In addition, you can easily create a new location which contains full information: title, address, image and URL.

Here under is an instance of creating a location of *samplesite.com*

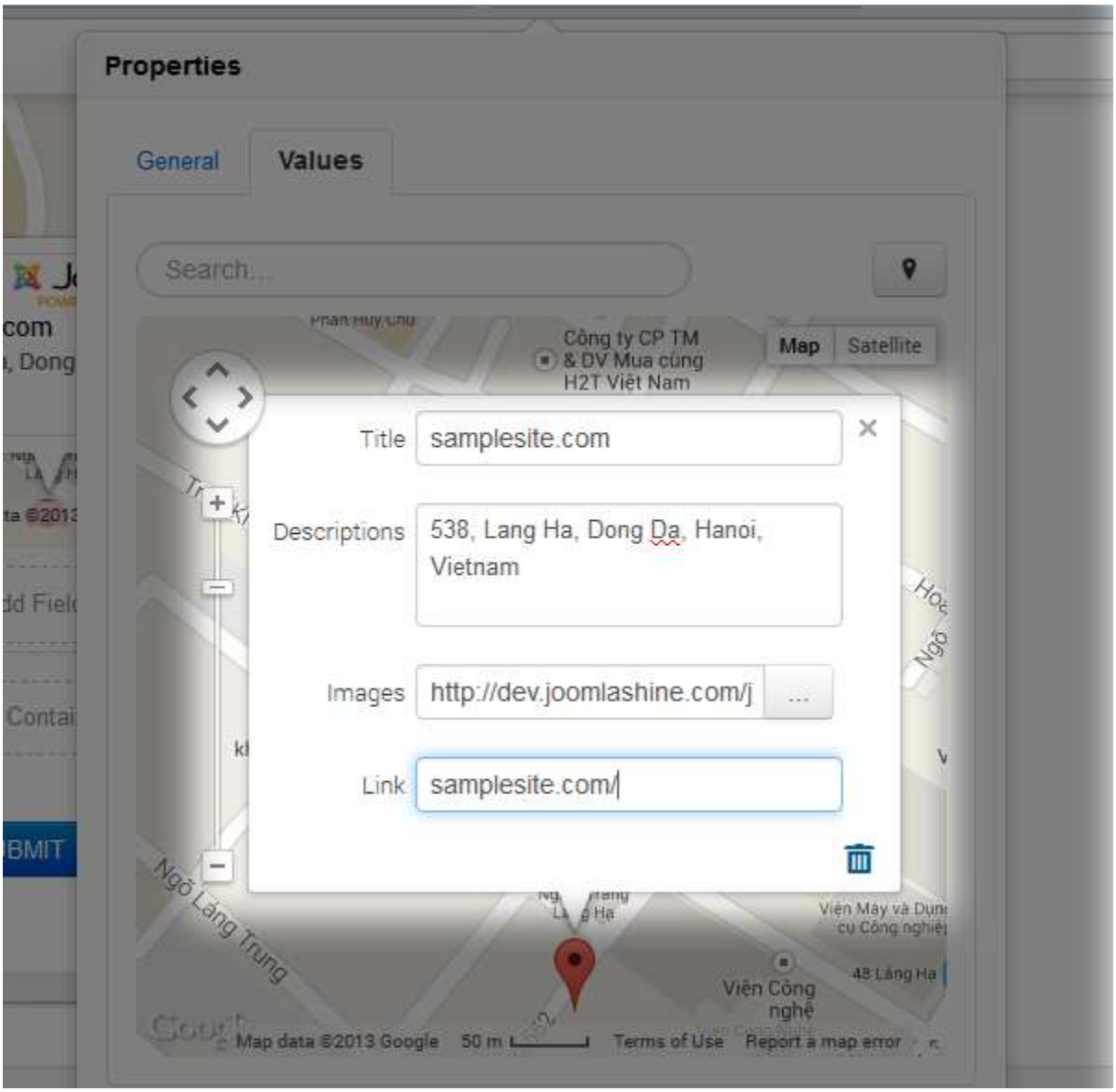
Firstly you search the location in the search load.



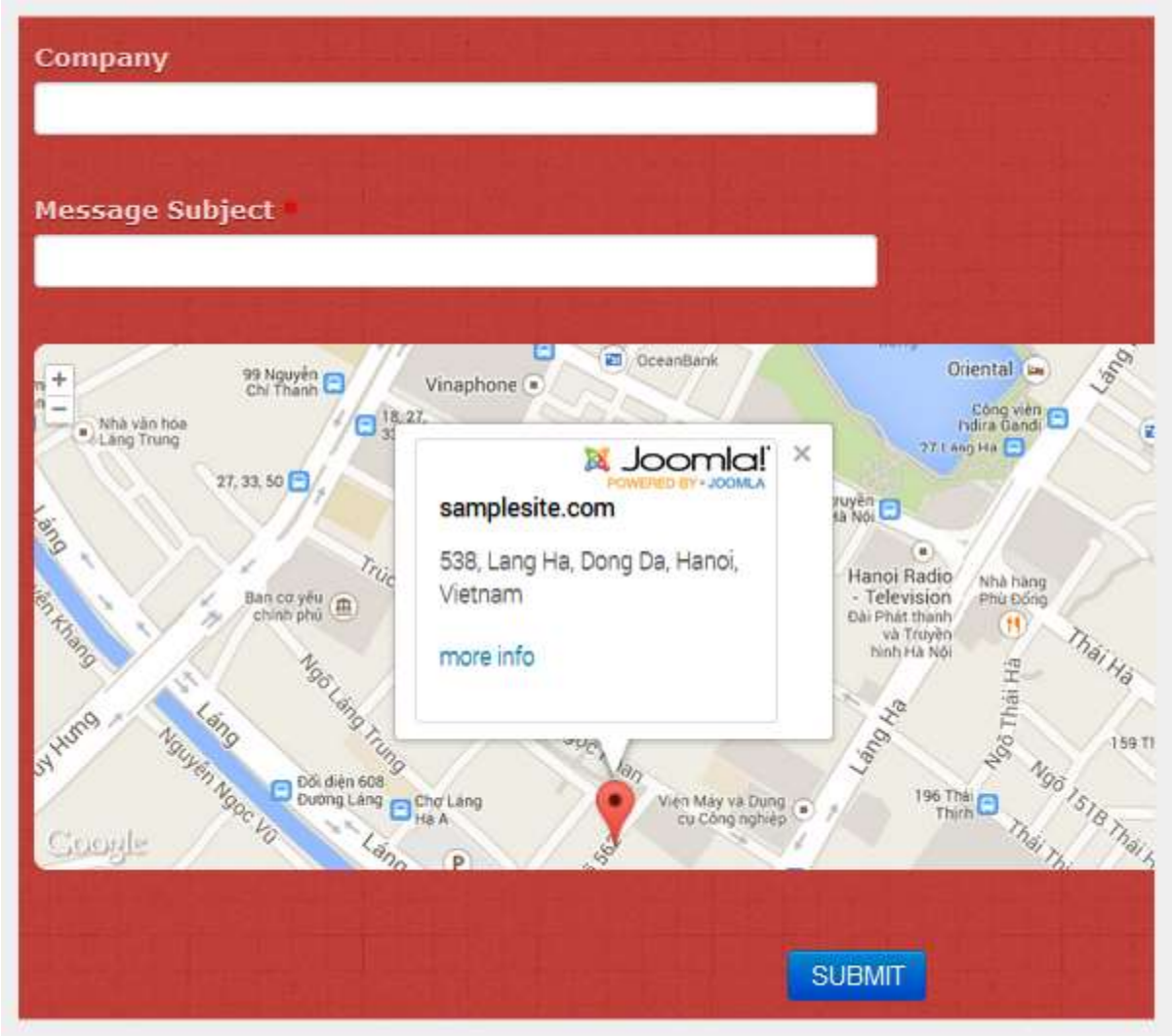
Click the **add location** button in the right hand side.



Select the location in the map and full fill the necessary information containing title, description, image, and URL.



Save your form and check the front-end, you will see the result.



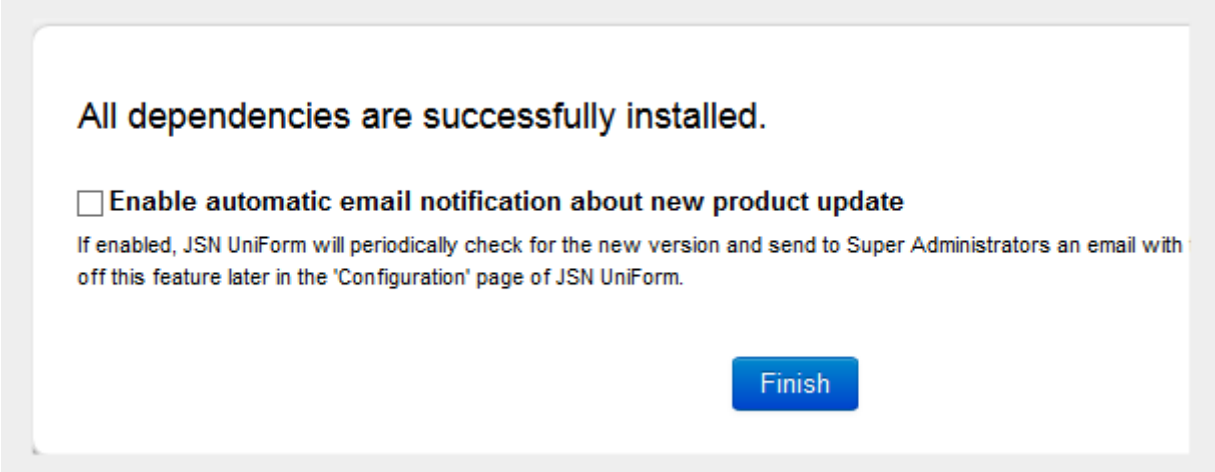
Installation

After downloading, you should have an extension installation file called **jsn_uniform_XXX_jY.Y_Z.Z.Z_install.zip**, where:

- **XXX** is the extension edition. It can be **free** or **pro**.
- **Y.Y** is the Joomla! version supported by the extension. It can be **2.5** or **3.x**.
- **Z.Z.Z** is the extension version.

This is a standard Joomla! extension installation file which can be installed in Joomla! administration as usual:

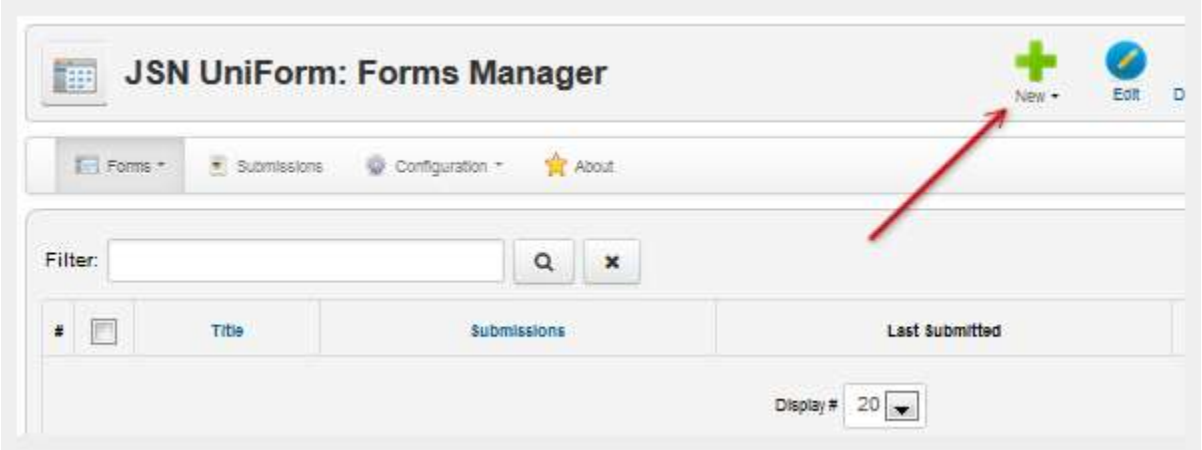
1. In Joomla! administration, go to menu **Extensions** -> **Extension Manager**
2. Once you are in the **Extension Manager**, click the **Browse** button and select the extension installation file **jsn_uniform_XXX_jY.Y_1.Z.Z_install.zip**. After that, click on the button **Upload & Install**.
3. Th installation file will be uploaded to your server and installed in Joomla! automatically.
4. After core elements, default theme and image sources have been installed successful, clear your browser's cache and start using JSN UniForm in your site.


All dependencies are successfully installed.
Enable automatic email notification about new product update
If enabled, JSN UniForm will periodically check for the new version and send to Super Administrators an email with
off this feature later in the 'Configuration' page of JSN UniForm.
Finish

Usage

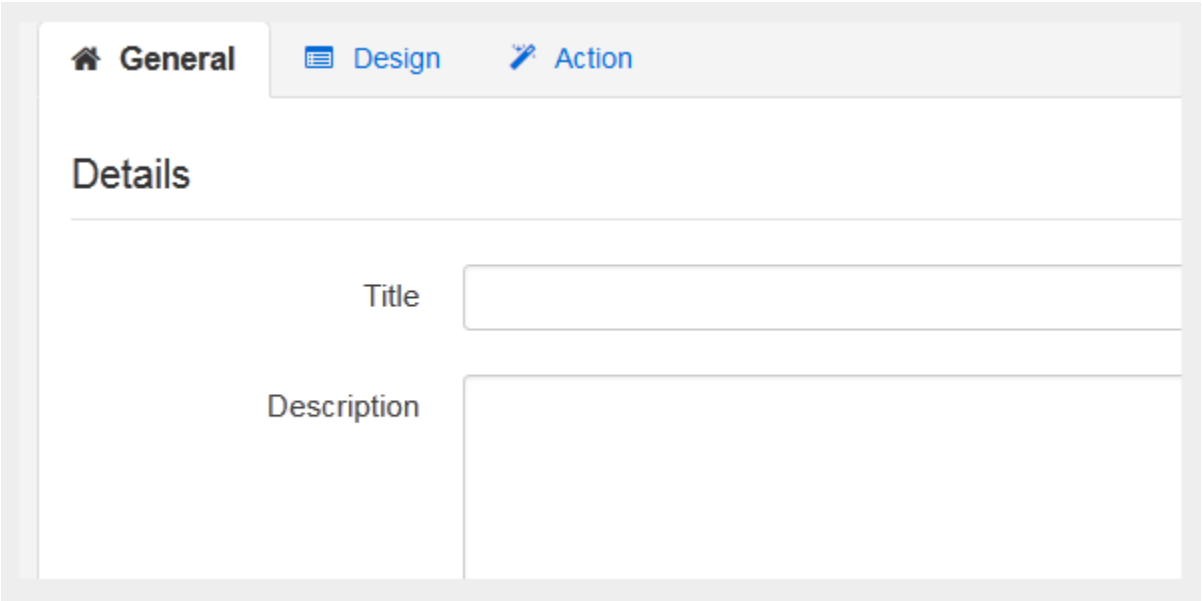
Set up a form

You go to **Components** -> **JSN UniForm** -> **Form** -> **Form** tab and click the "**New**" button.



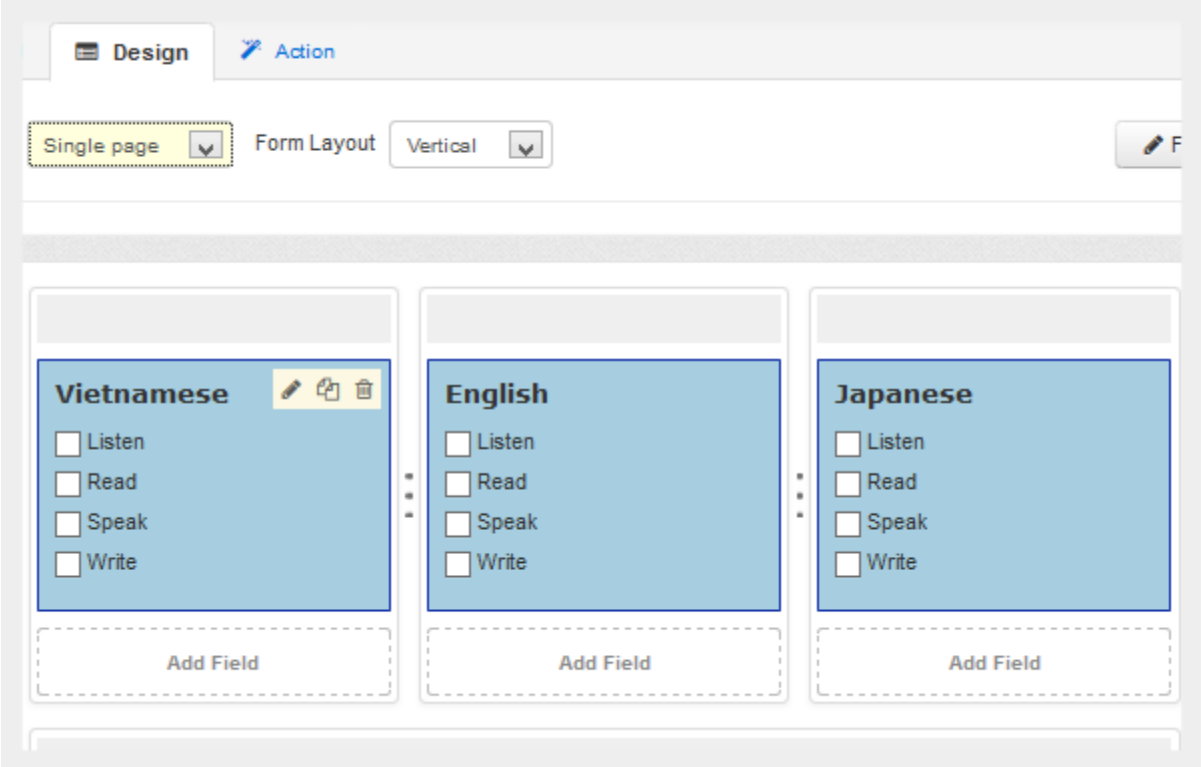
There are 3 sub-tabs for you to prepare your form: **General, Design** and **Action**.

General



Here you can set general information for your form: **Title, Description, Status, Access** and **Enable reCAPTCHA**.

Form Design



Here you can create the form content you require. You just need to select suitable parameters, add new fields, edit them or drag and drop to organize the form layout.

Form Type

There are two options for you to choose from: **Single page** and **Multiple pages**.

- **Single page**: Your form will be presented in only one page.
- **Multiple pages**: You form will be presented on multiple pages. This option is useful when your form is long.

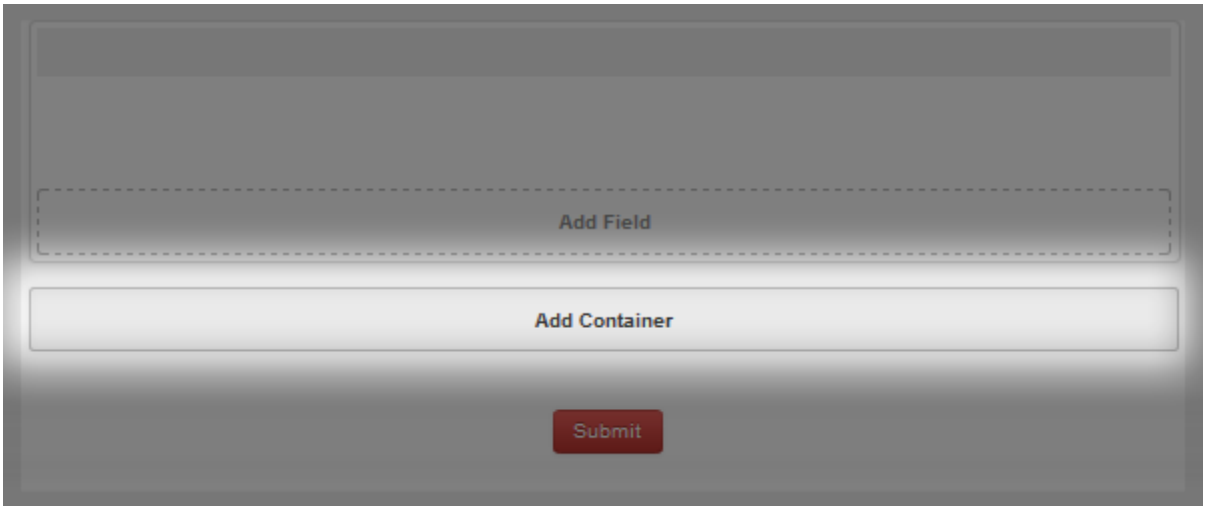
Form layout

You can choose a **Vertical layout** or **Horizontal layout** for your form.

- **Vertical layout:**

- **Horizontal layout:**

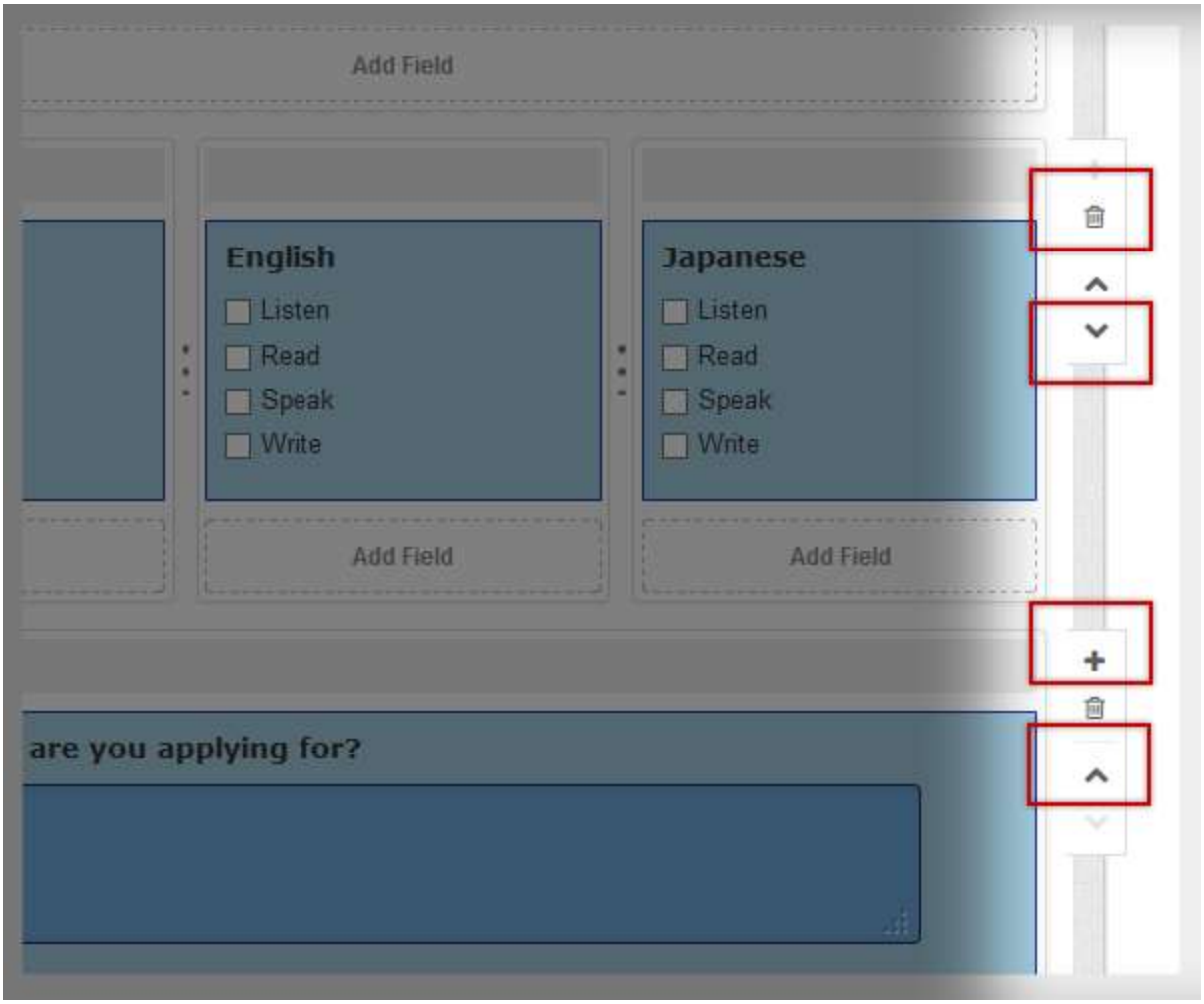
Add Container



To create an area which covers several small fields, you click **Add Container.** Each container can contain a maximum of 3 fields.

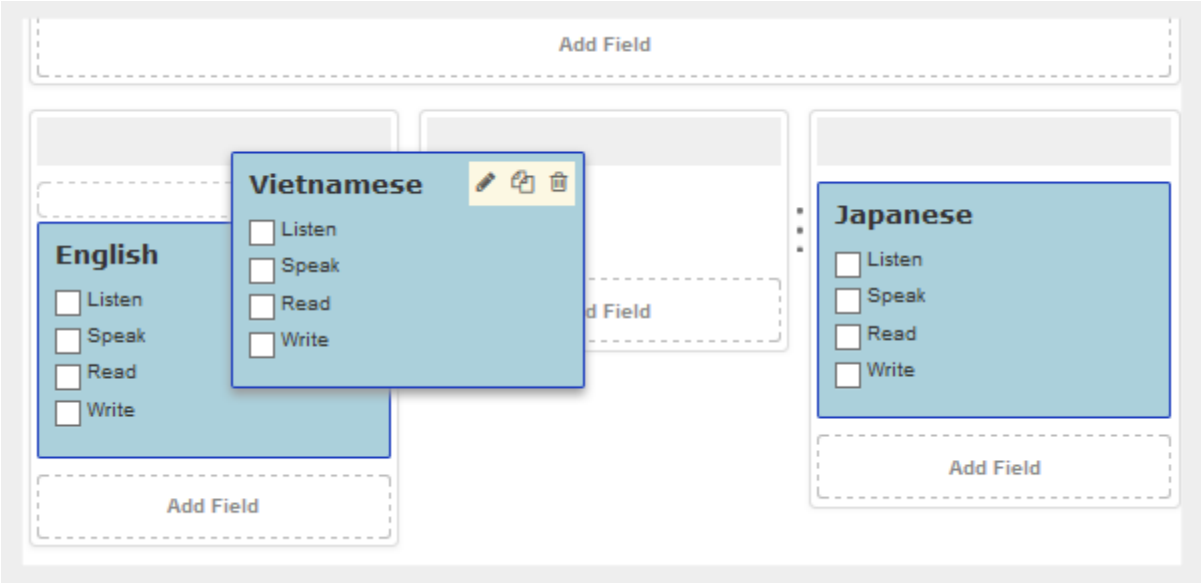
Containers in JSN UniForm

You can **move** the selected container **up** or **down** very easily. In addition, within each container, you can **add columns**, **delete columns** or **drag and drop columns** to change their position.

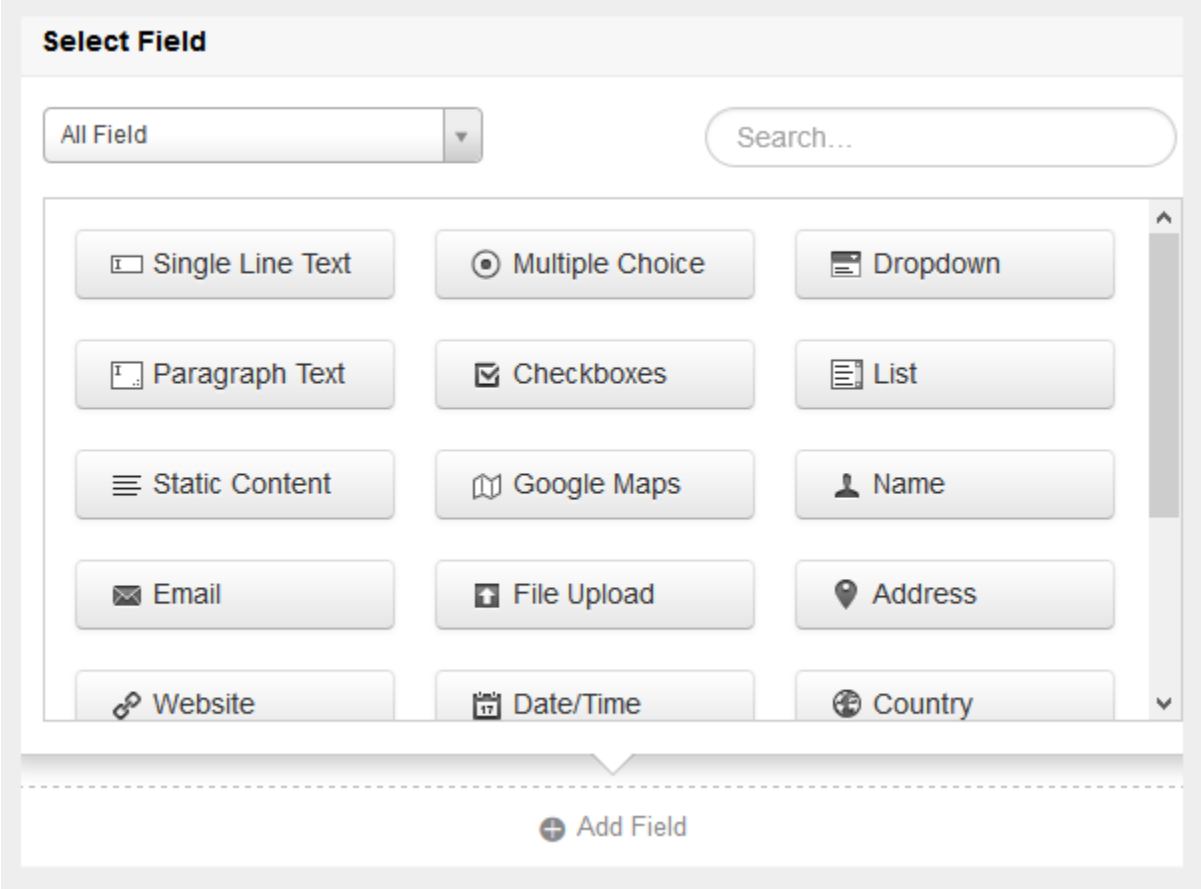


- **Add column**: click the icon + to add one column within a container.
- **Delete column**: click the icon to delete a column from a container.
- **Move container up**: click the icon ^ to move the container up.
- **Move container down**: click the icon v to move the container down.

Just as conveniently, to move the position of fields within one container, you can drag the selected field and choose where to drop it.



Add Field

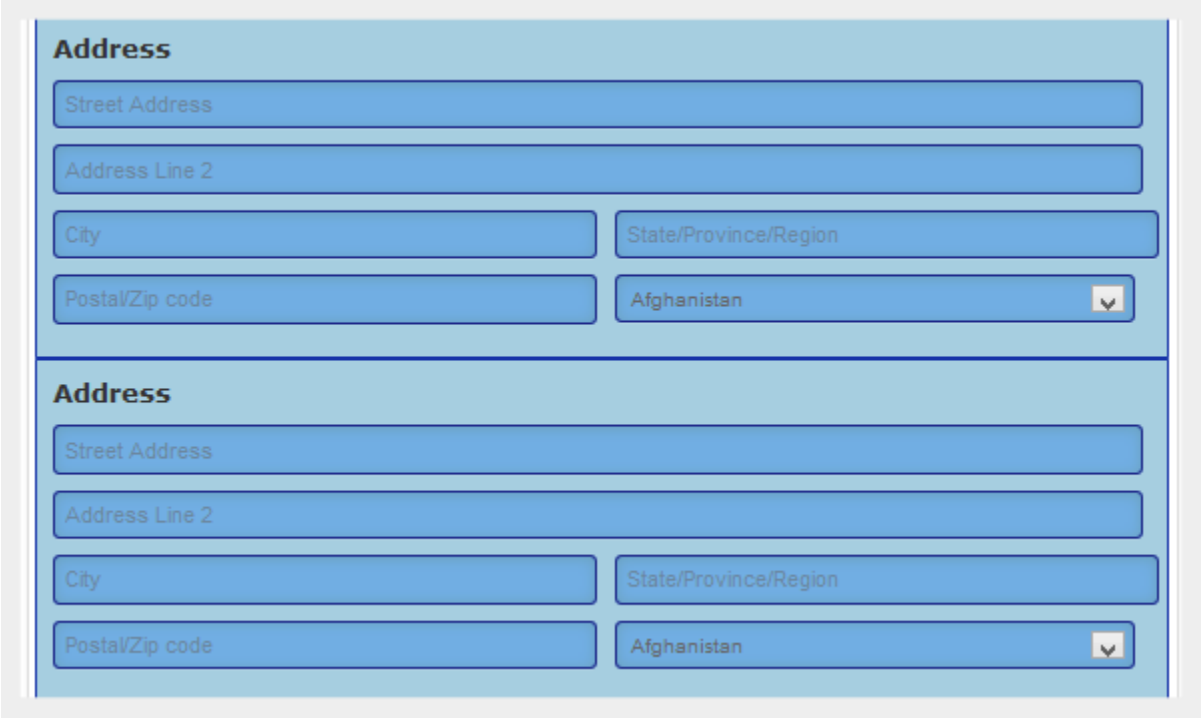


You just need to click section **Add field** to choose suitable fields. Below are the field types you can add to your form:

- **All field:** this type includes all **Standard** and **Extra fields.**
- **Standard field:** Here are fields to build the main form content. There are **Single Line Text**, **Paragraph Text, Multiple Choice**, **Checkboxes, Dropdown, List** and **Google Maps**.
- **Extra field:** Here you can complete your form with additional fields: **Name**, **Address, Country, Currency, Email**, **Website, Number, Password, File Upload, Date/Time and Phone**

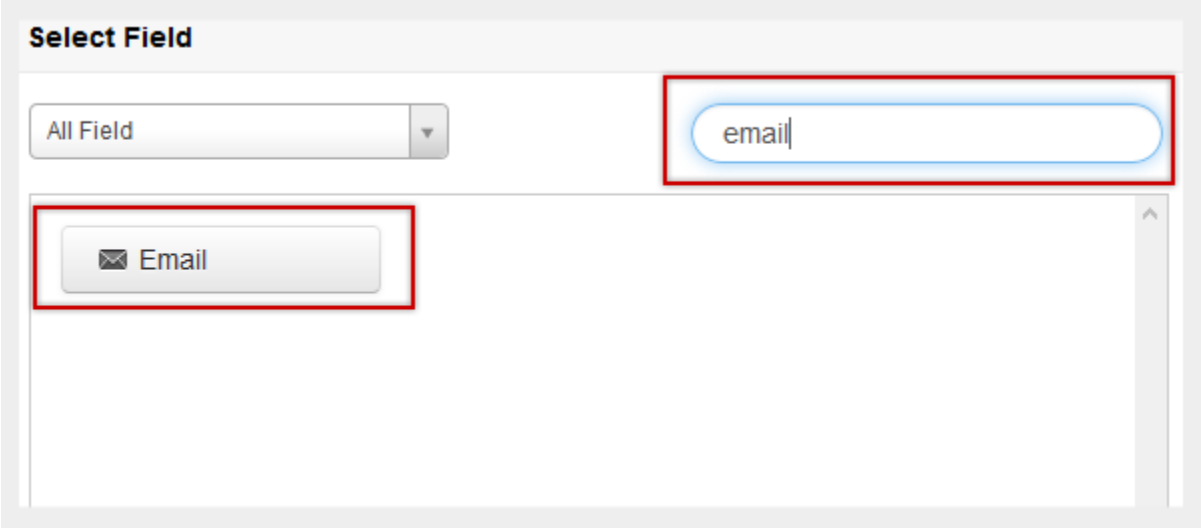
Duplicate field

To instantly make a copy of any field, you just need to hover the mouse to the top right of the field and then click the **Duplicate element icon**.



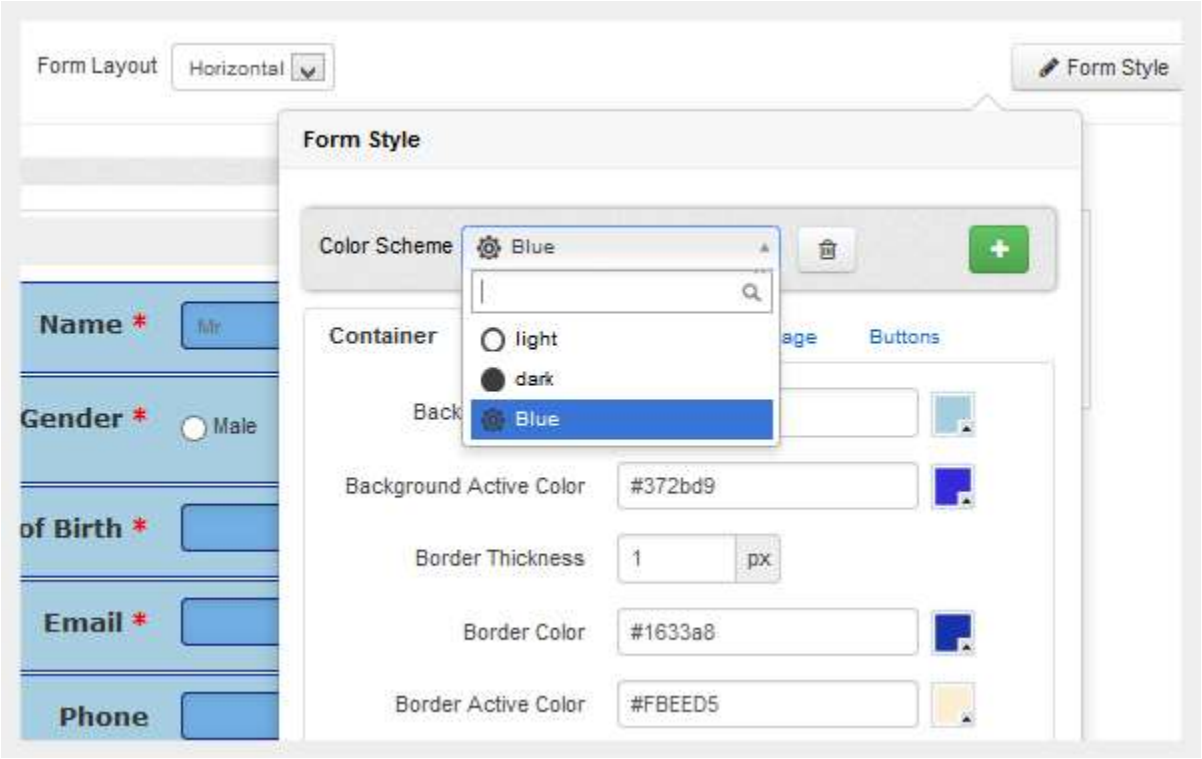
Address field with a duplicate version

Search field



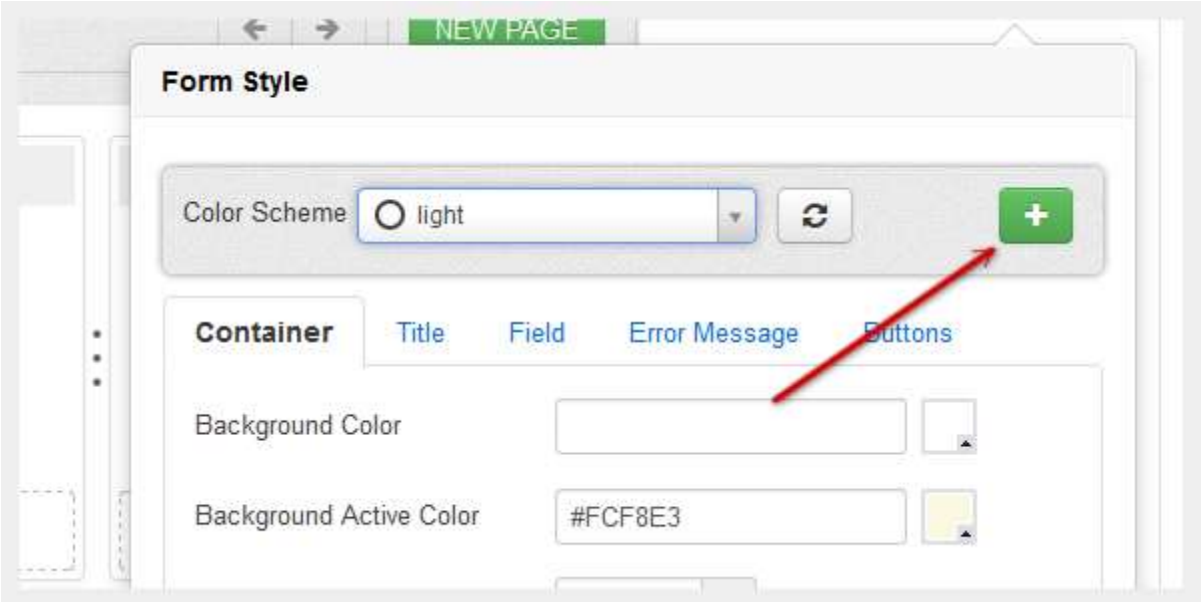
If you want to add a specific field, you can input the field type into the "**Search**" box; the matching field will appear immediately so that you can select it and add it to your form. You can search for **All Fields, Standard Field** or **Extra Field.**

Form Style

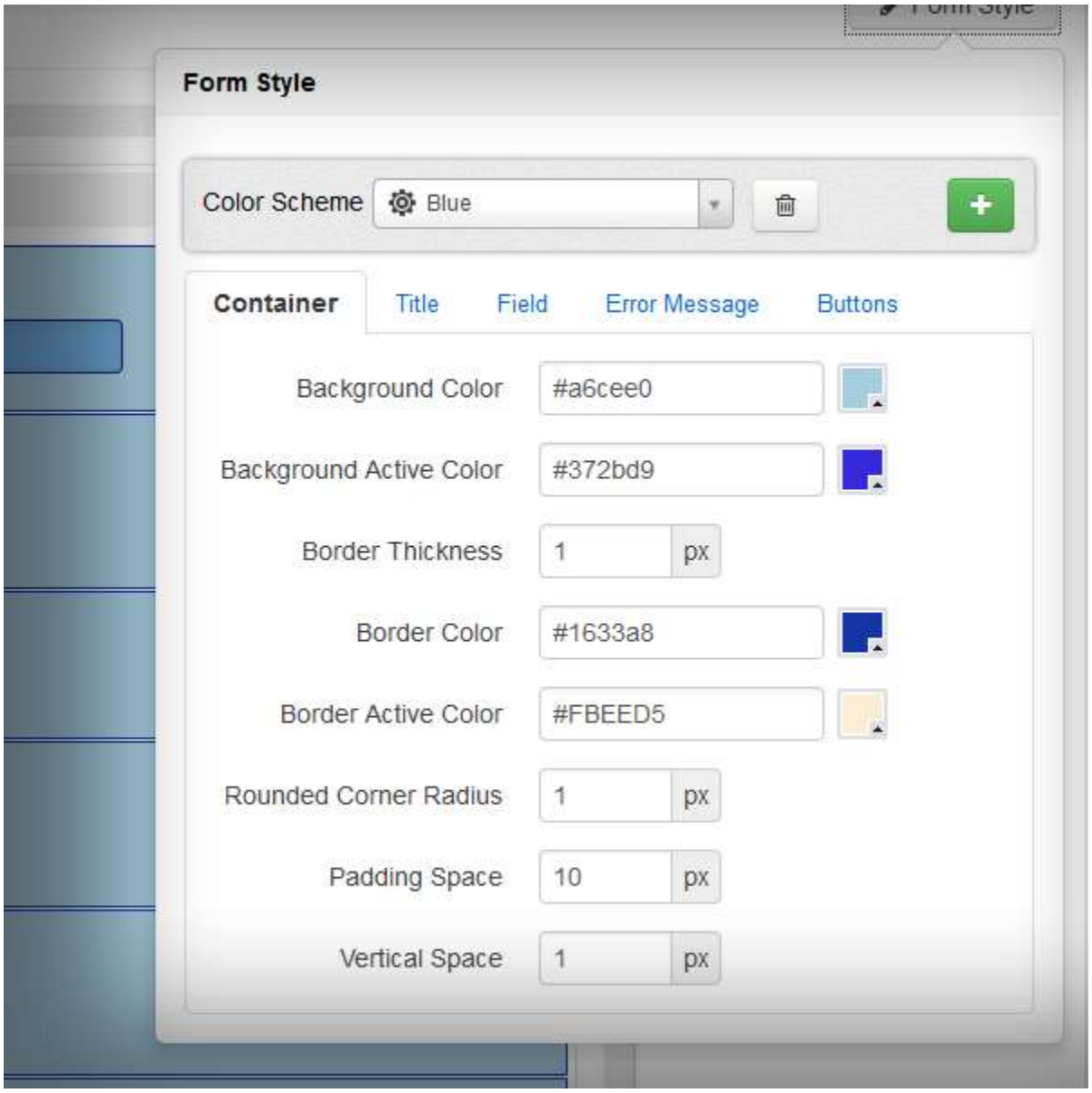


By default, there are two color schemes for your form: **Light** and **Dark**. Each form style provides you with some options to edit the appearance of the form.

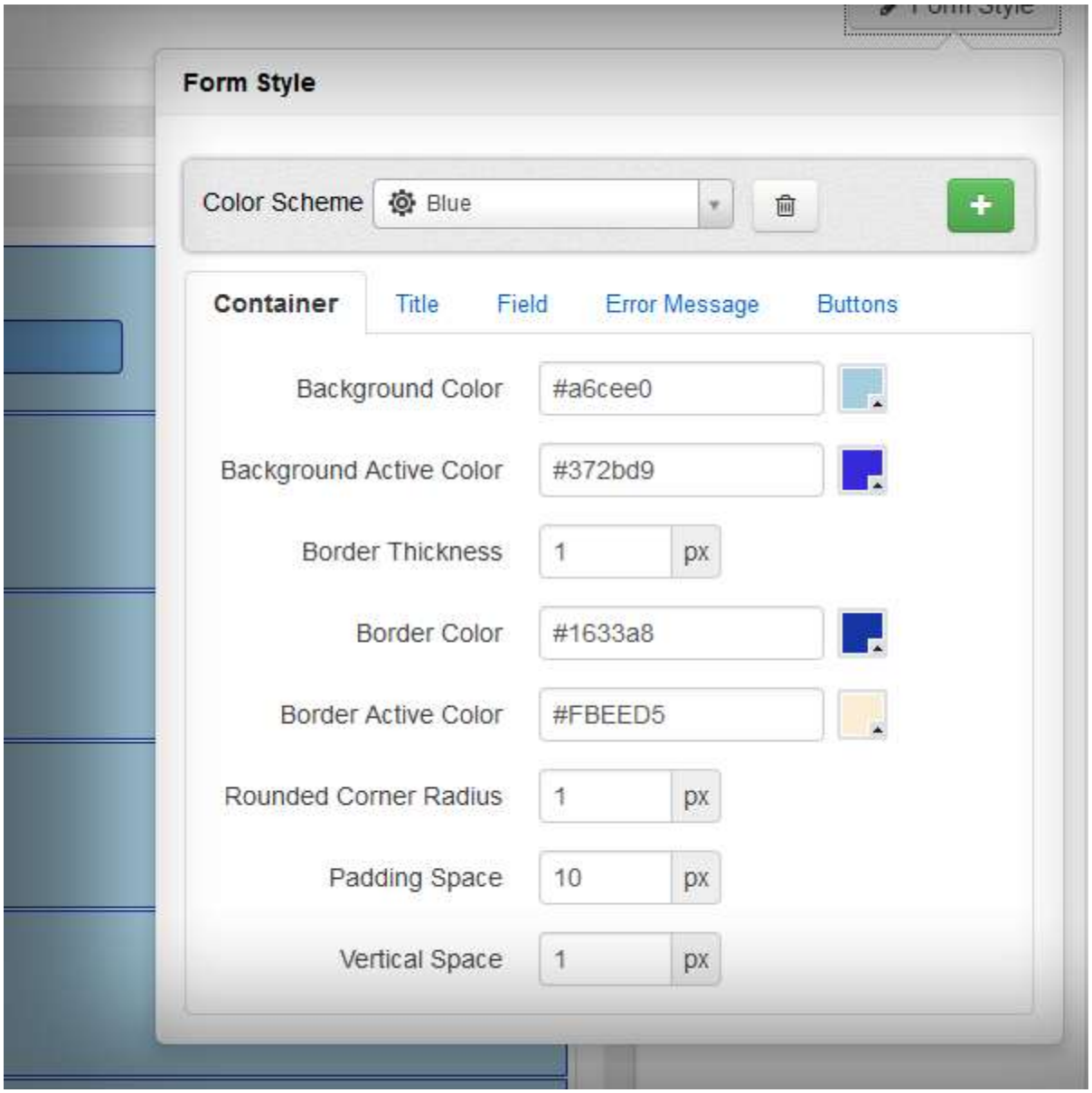
In addition, JSN UniForm provides you with an option to create your own color scheme. To do this, go to the **Form Style** page, click the green 'plus' button, and input a name for your new color scheme.



Now you can customize the new color scheme for your form.



Container

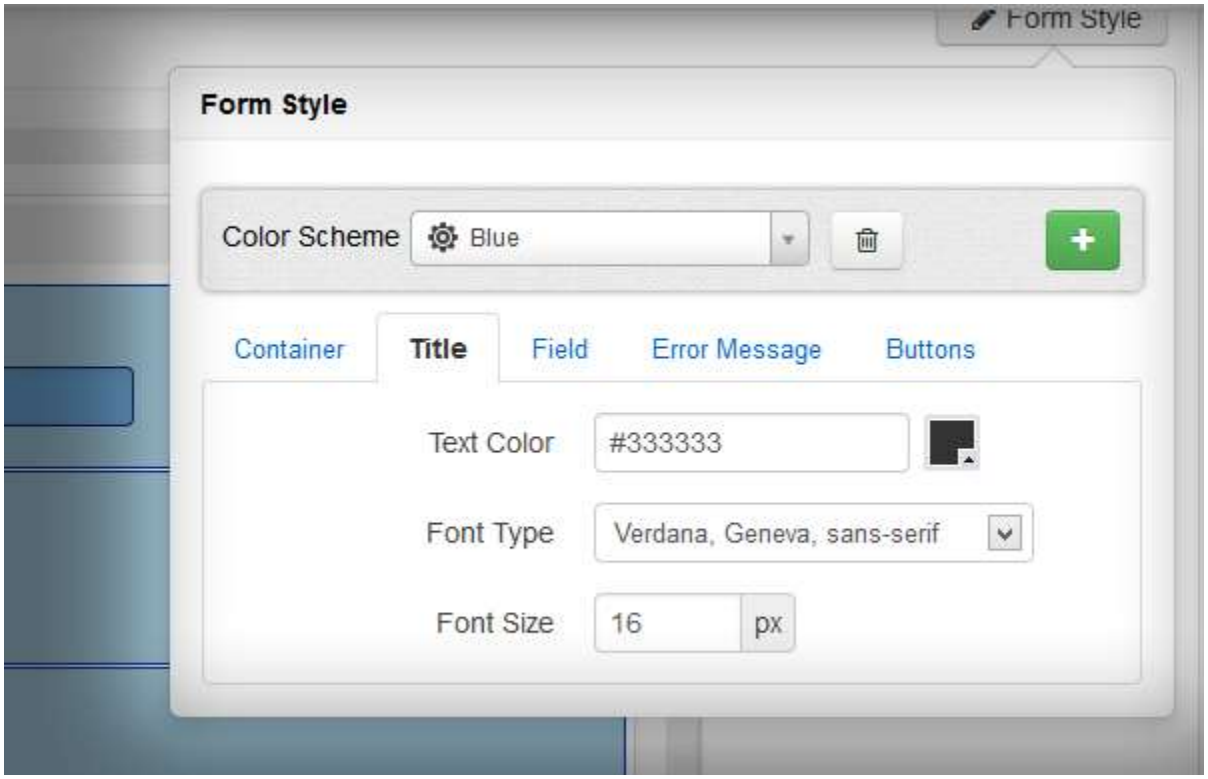


The **Container** tab helps you change attributes for form such as background, border, padding, ect. Below are the detailed features of each attribute that you can edit for your form:

- **Background Color:** An attribute which allows you to edit your form's background color.
- **Background Active Color:** An attribute which allows you to edit the activated background color.
- **Border Thickness:** An attribute which specifies the thickness of the border.
- **Border Color:** An attribute which specifies the color of the border.
- **Border Active Color:** An attribute which specifies the activated border color.

- **Rounded Corner Radius:** An attribute which decides how rounded the corners are.
- **Padding Space:** An attribute which specifies the distance between each field and its borders.
- **Vertical Space:** An attribute which specifies the distance between fields.

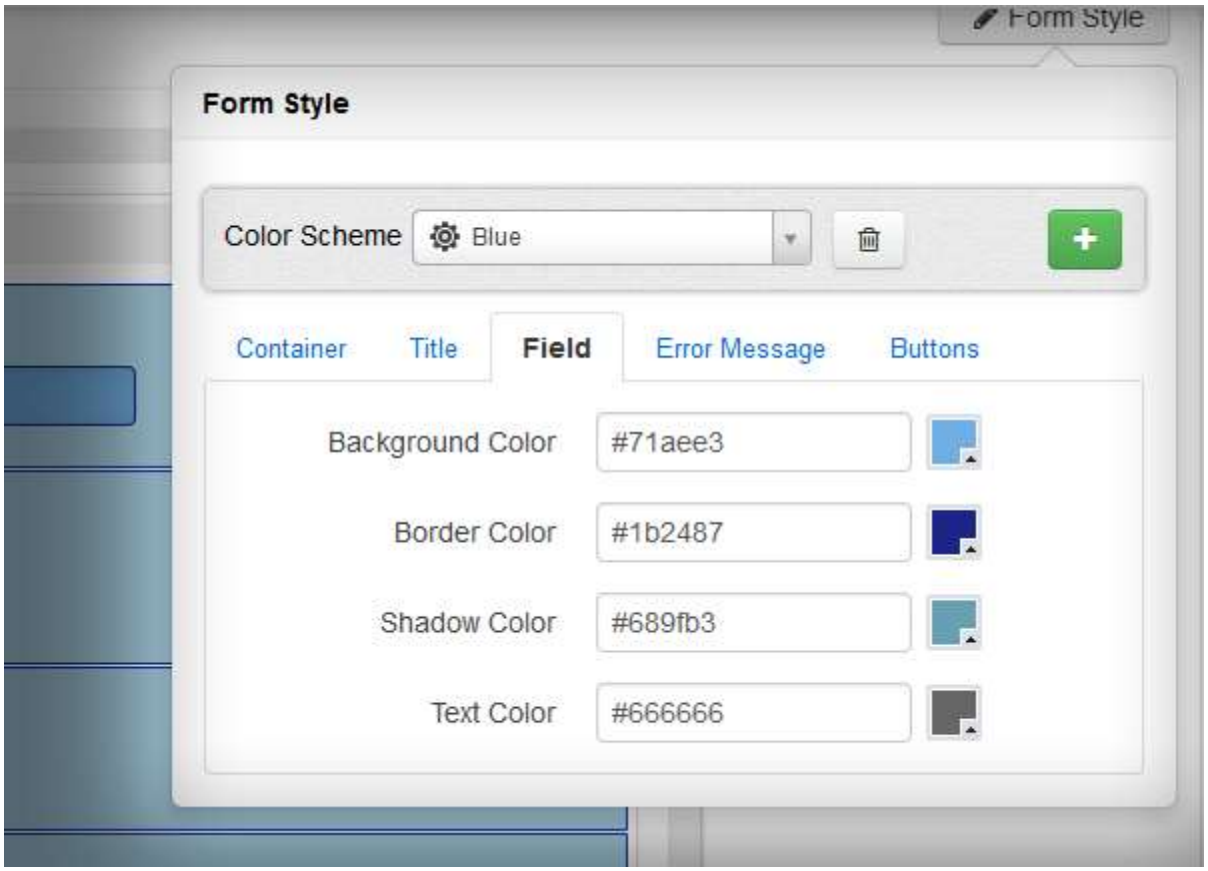
Title



The **Title** tab helps you change the font style for the form, with the attributes as text color, font type, font size. Below are the detailed features of each attribute that you can edit for your form:

- **Text Color:** An attribute which allows you to change text color for your form.
- **Font Type:** An attribute which allows you to change font type for your form.
- **Font Size:** An attribute which allows you to change font size for your form.

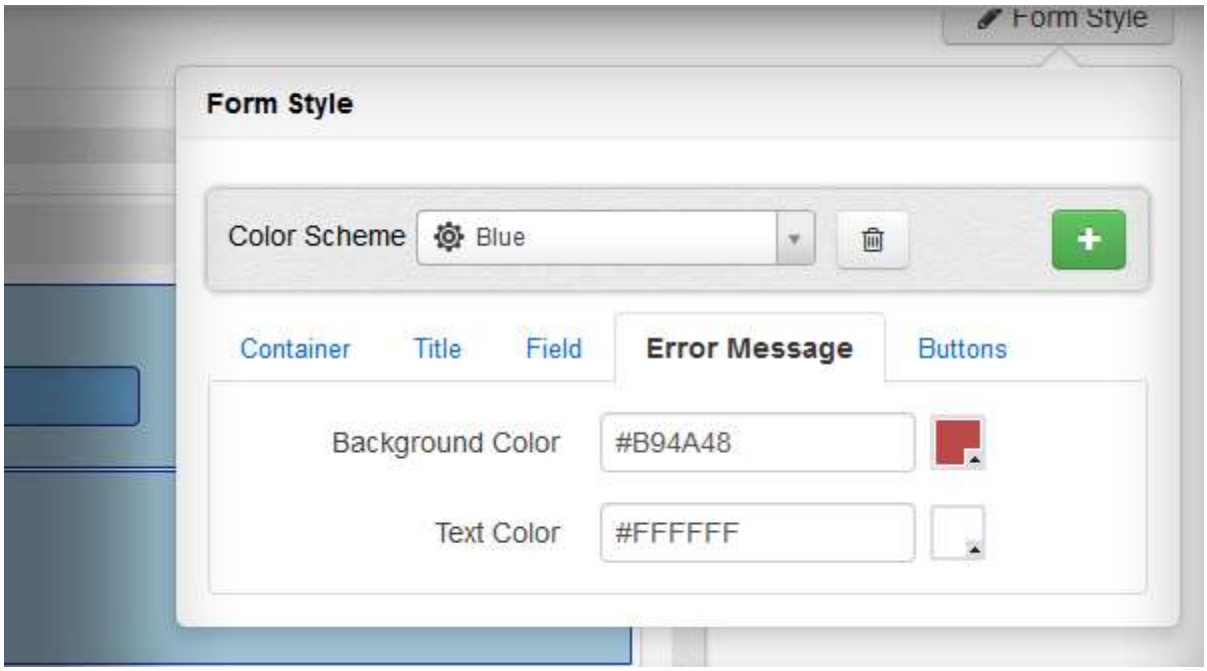
Field



The **Field** tab helps you customize fields which are activated to fill in - with the attributes background color, border color, shadow color, text color. Below are the detailed features of each attribute that you can edit for your form:

- **Background Color:** An attribute which allows you to change the background color for fields in your form.
- **Border Color:** An attribute which allows you to change the border color for fields in your form.
- **Shadow Color:** An attribute which allows you change the shadow color for fields in your form.
- **Text color:** An attribute which allows you change the text color for fields in your form.

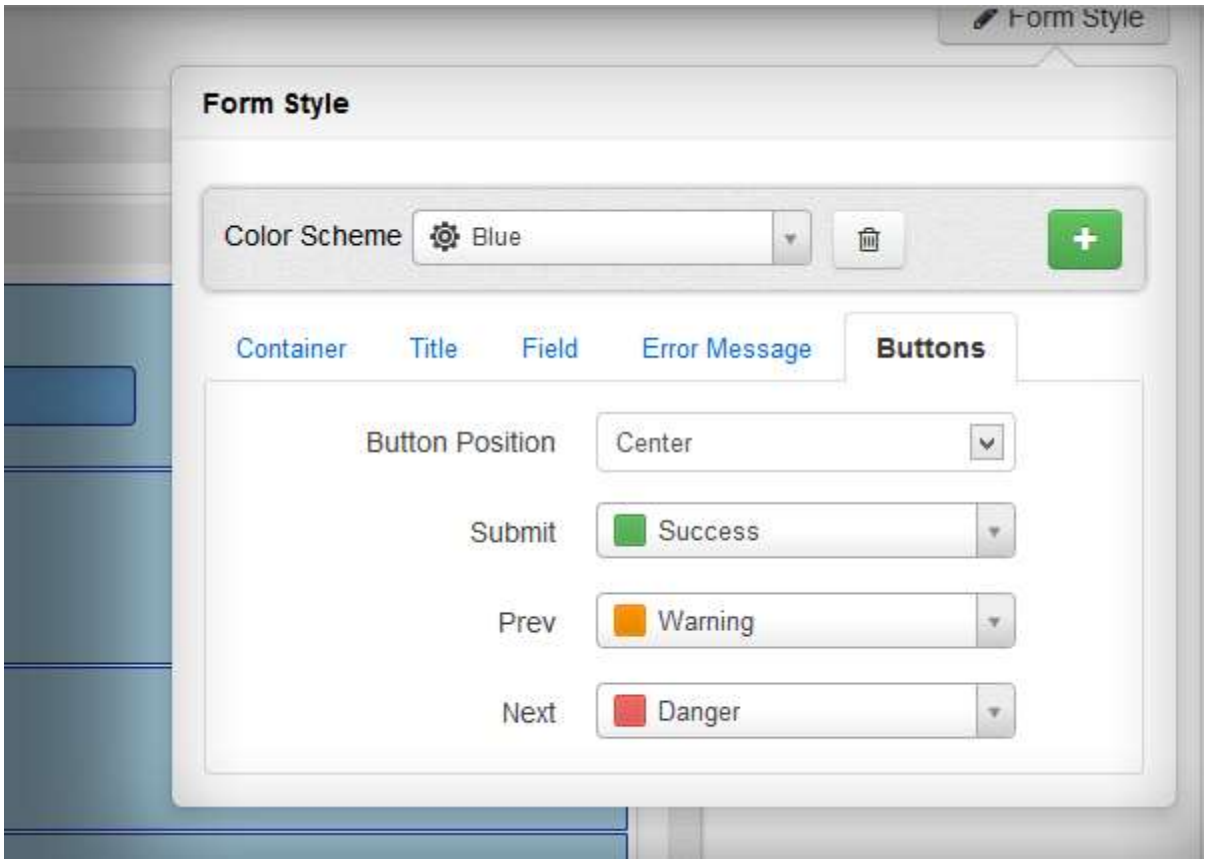
Error Message



The **Error Message tab** helps you change the style for error messages, with the attributes background color and text color. Below are the detailed features of each attribute:

- **Background Color:** This is an attribute which allows you to change the background color for error messages in your form.
- **Text Color:** This is an attribute which allows you to change the text color for error messages in your form.

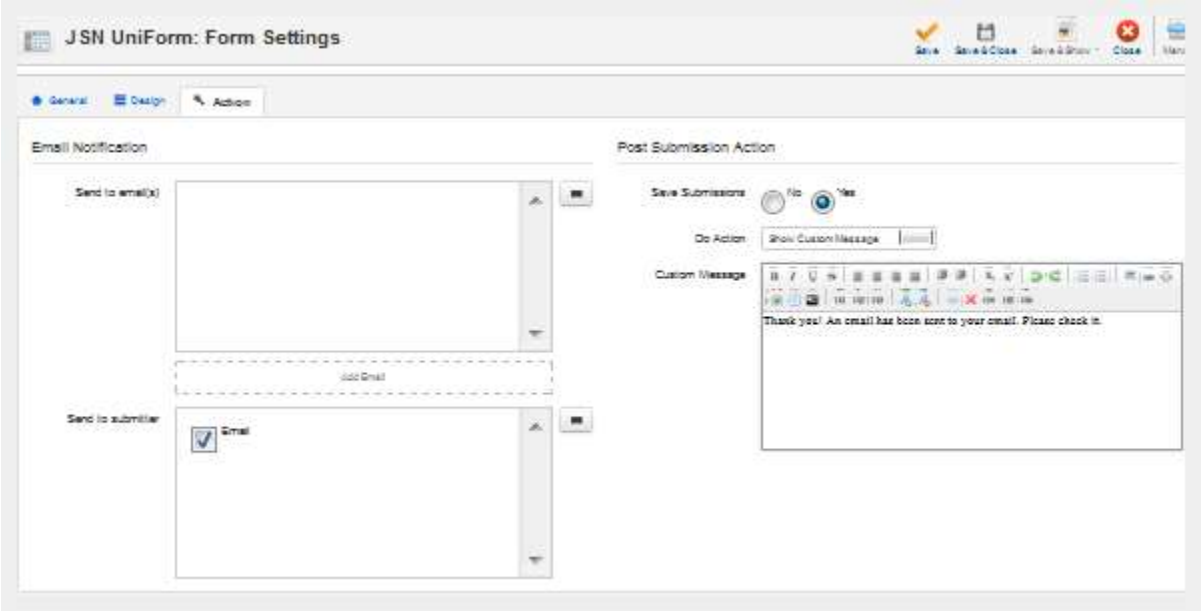
Buttons



The **Buttons** tab helps you change the color and position of the Submit, Prev and Next buttons in your form:

- **Button position:** Allows you to change the position of the button: Center, Left or Right.
- **Submit:** Allows you to change the color of the Submit button.
- **Prev:** Allows you to change the color of the Prev button.
- **Next:** Allows you to change the color of the Next button.

Form action



In this section, you can set up **Email Notification** and **Post Submission Action**.

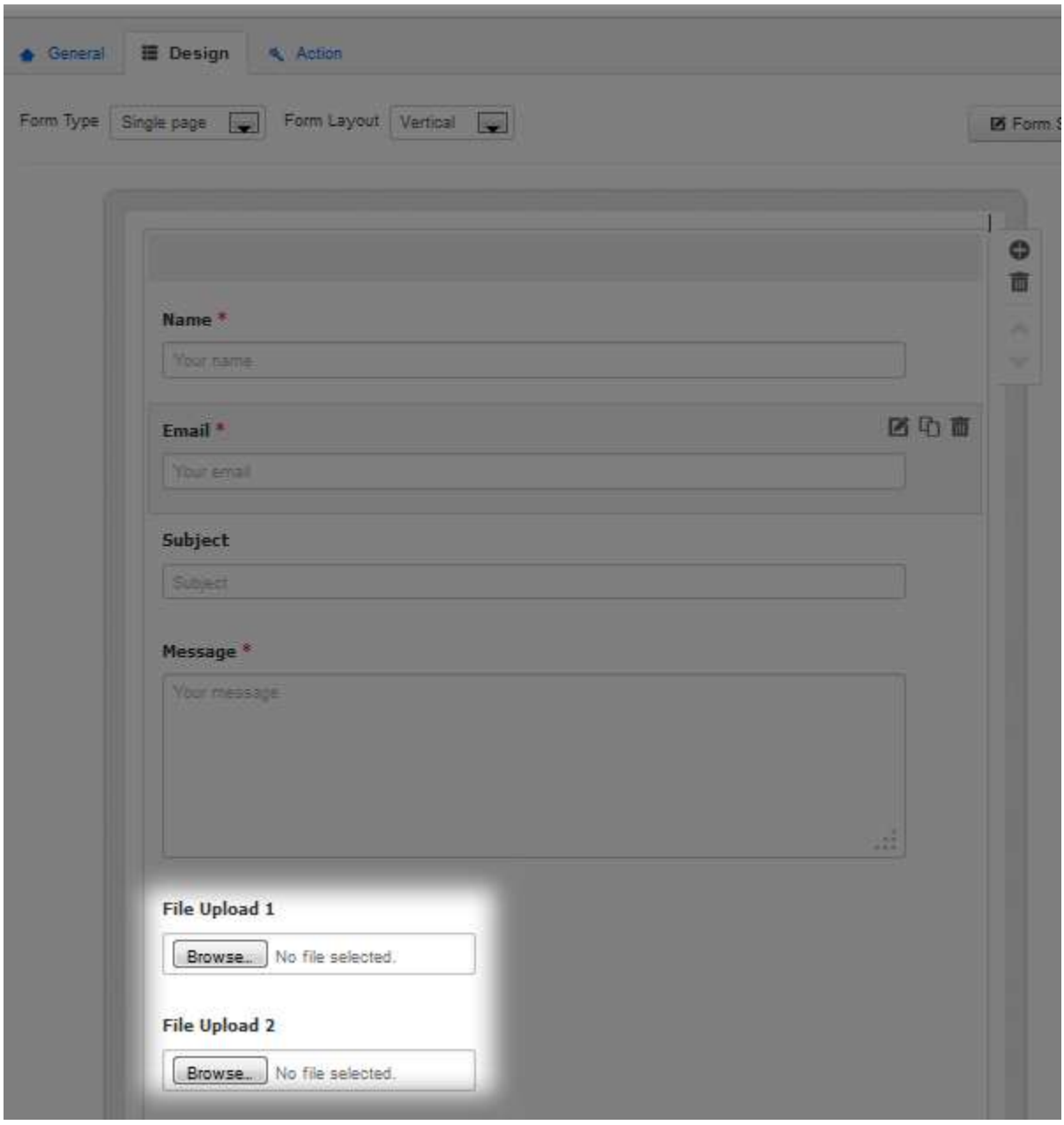
Email Notification

- **Send to email(s):** You can add email addresses to receive email notifications whenever a form is submitted to your website. To set up the email content, you click the button .
- **Send to submitter:** An email will be sent to submitters to inform them about successful submission. To set up the email content, you click the button .

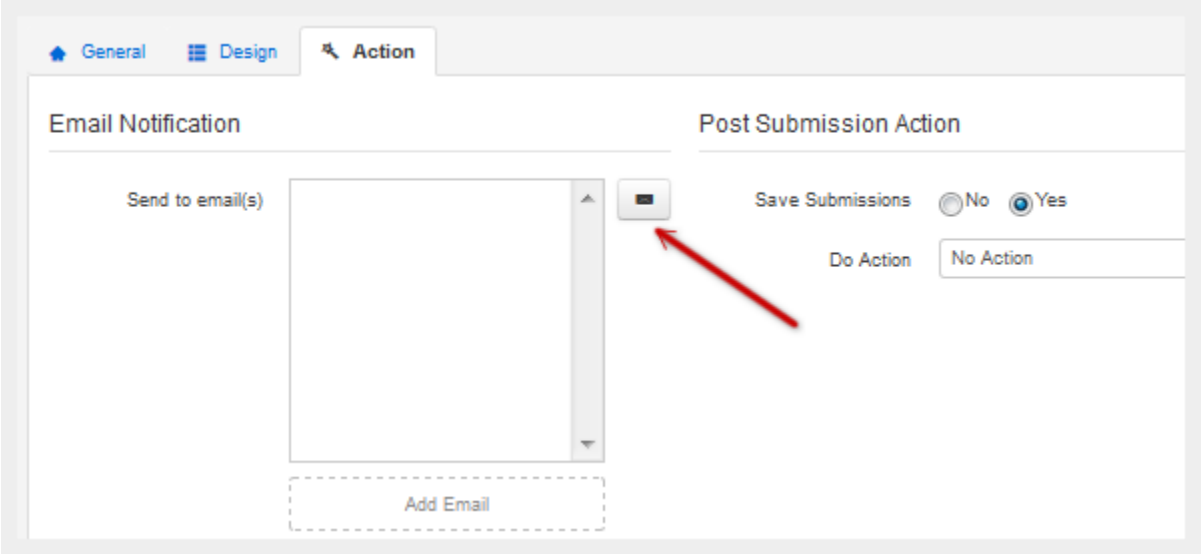
Note:

Within these emails, you can attach files which submitters uploaded in form. To do it:

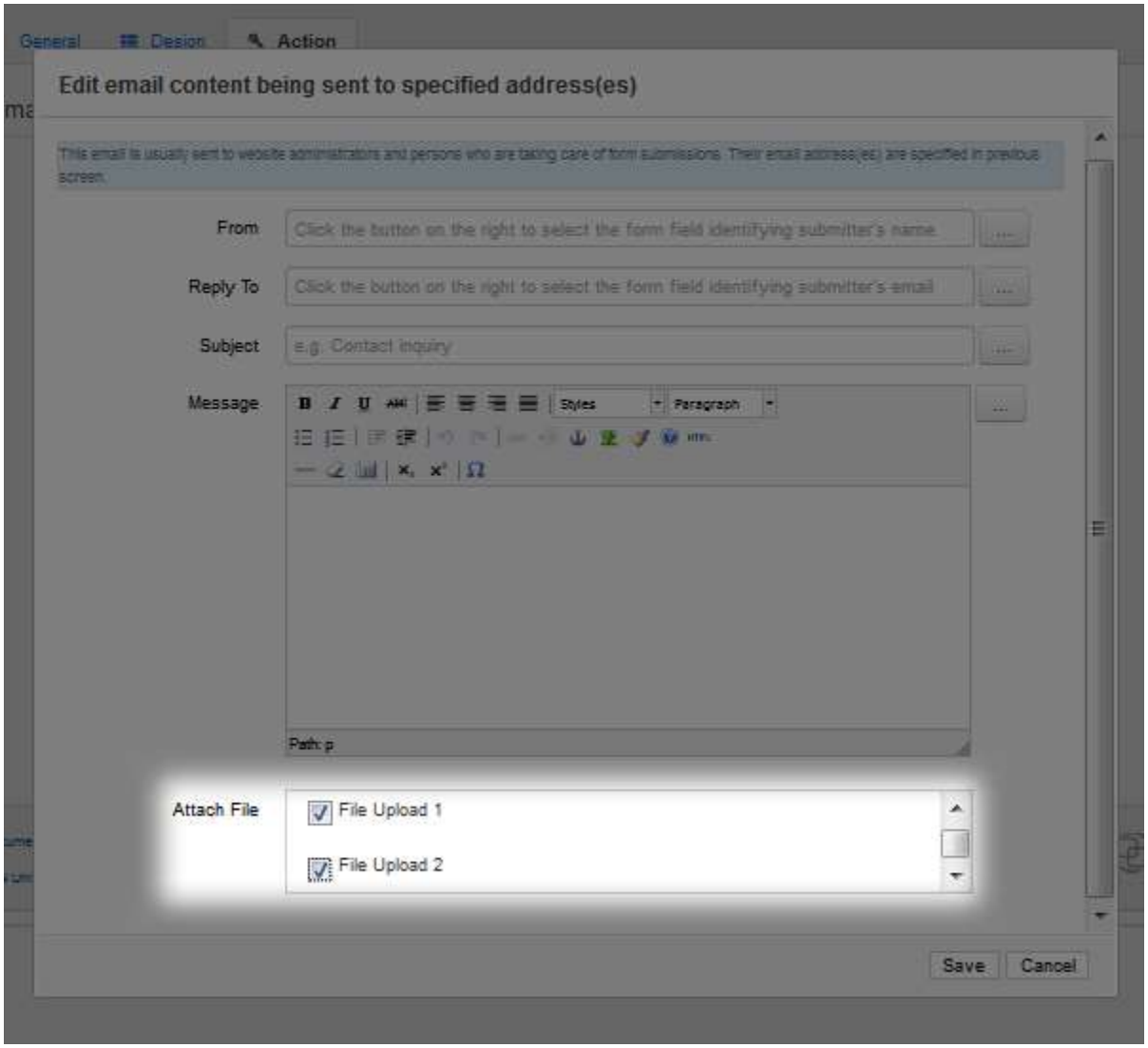
- In the tab **Design,** you add the field(s) **File Upload:**



- Then in the tab **Action** -> section **Attach File,** you choose these fields**.**



Prepare the email content

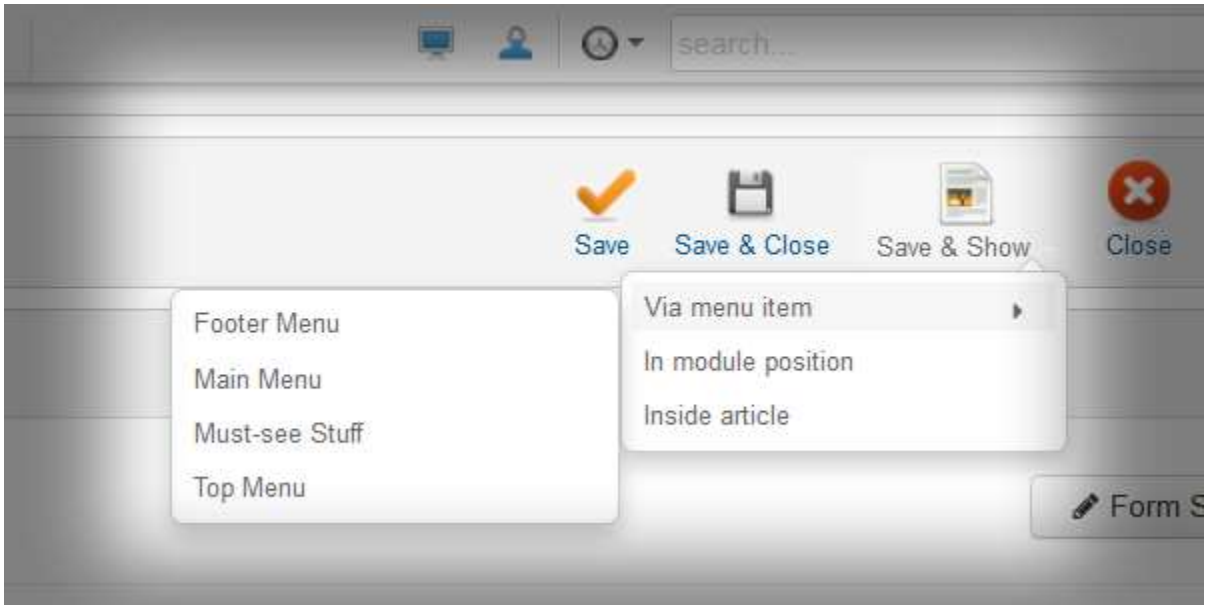


Attach files uploaded

Post Submission Action:

- **After form submission:** Here you can set up the action you want submitters to see after submitting their form. It can be **No Action**, **Redirect to URL**, **Redirect to Menu Item**, **Show Article** or **Show Custom Message**.

Present a form

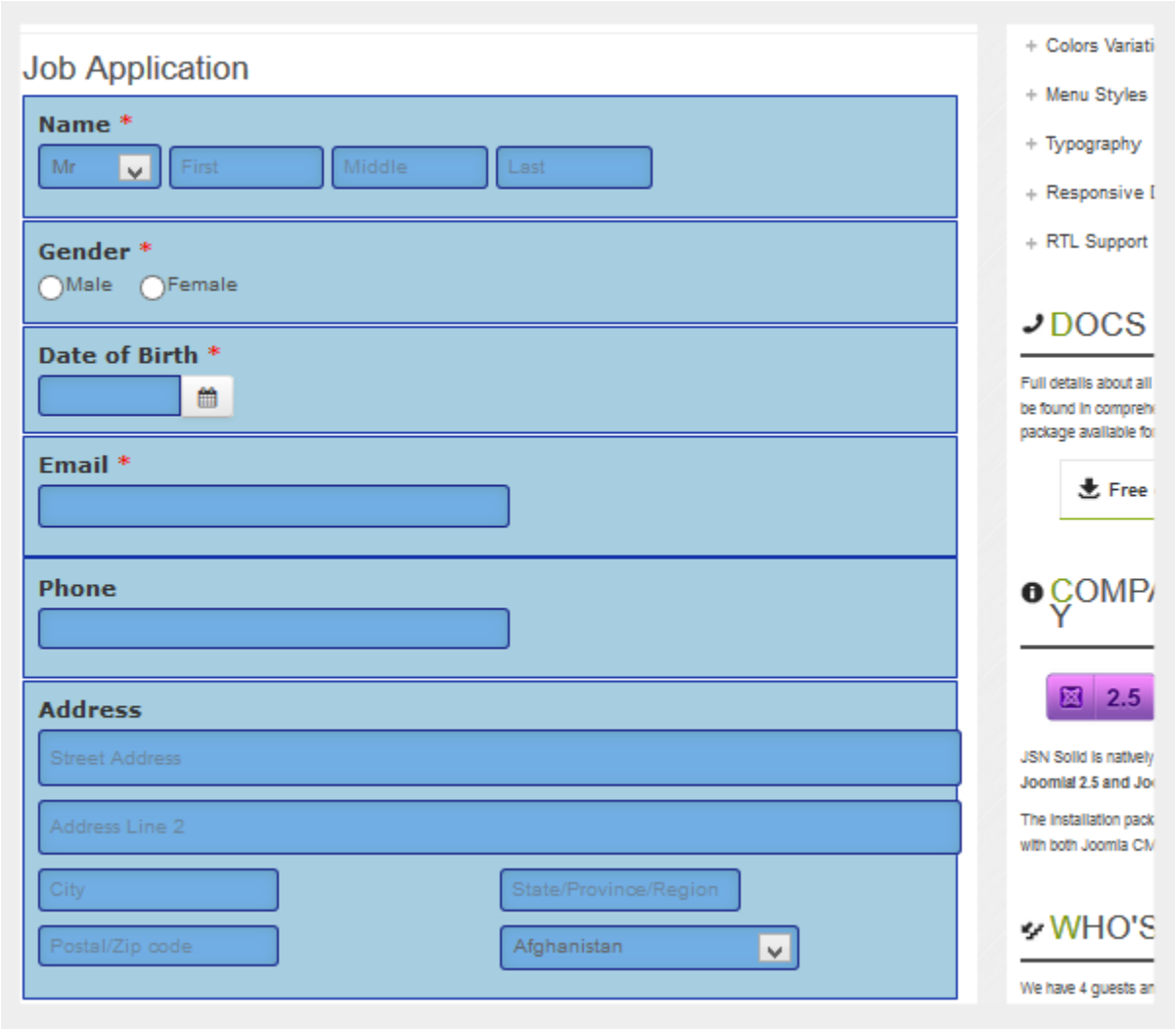


After setting up your form, you can show it to appear in your website.

In the **Form Settings** page, you click **Save & Show** button to present your form in various ways:

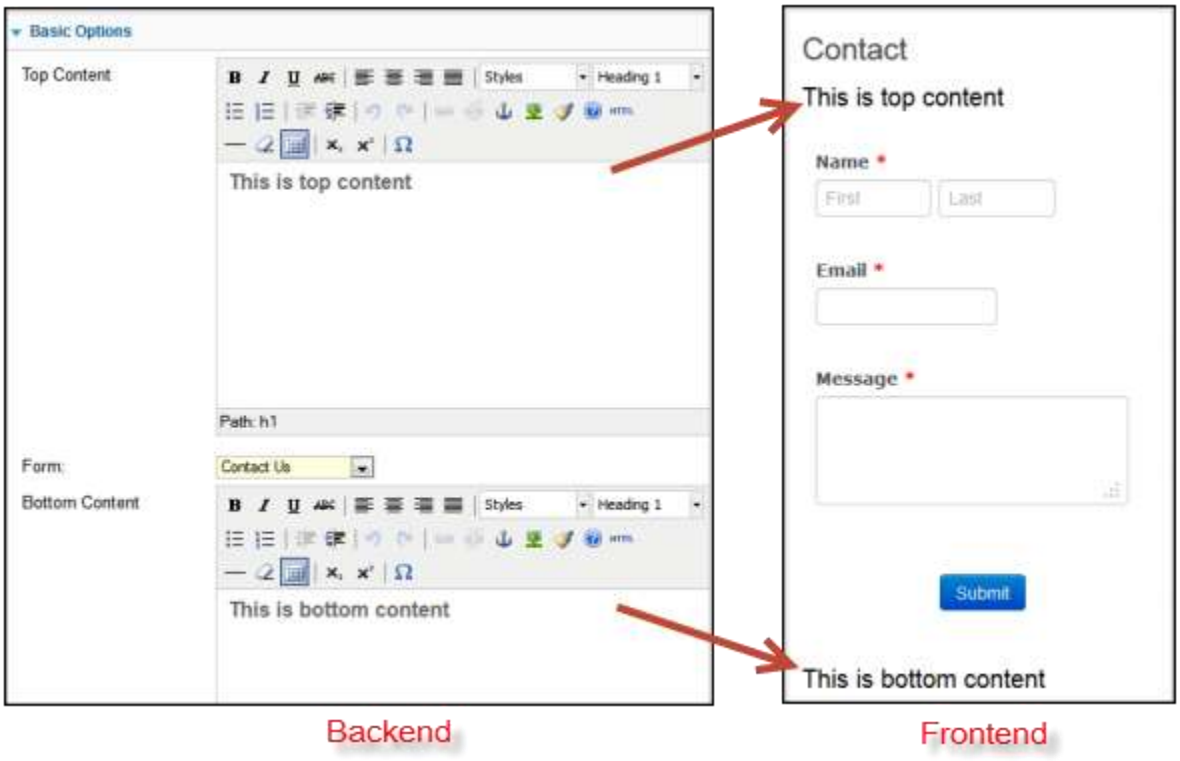
- **Via Menu Item:** You can present your form via any menu items easily.
- **In Module Position:** You can present your form in any module position supported by your template.
- **Inside Article:** You can present your form inside any article.

For example, here is a Job Application form presented in a module position

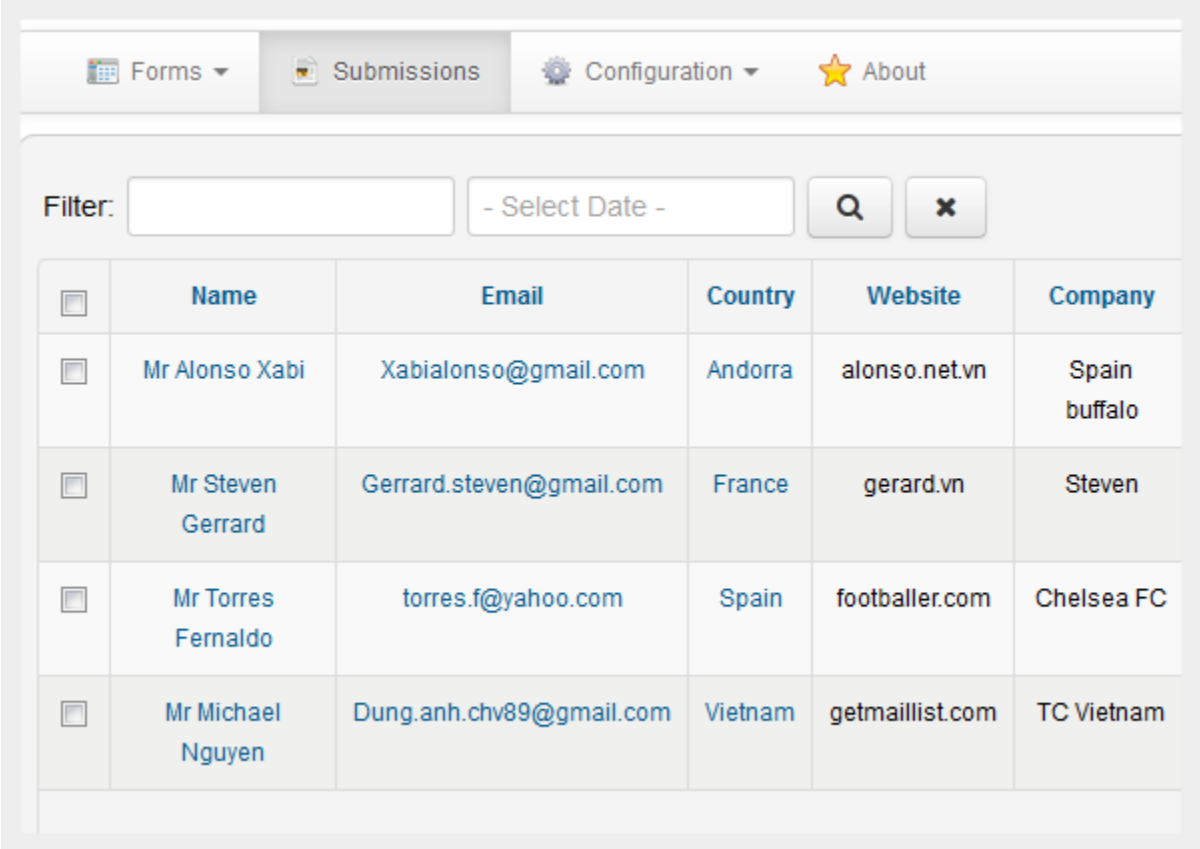


Job application form in front-end

You can also add top and bottom content when you present a JSN UniForm form module.



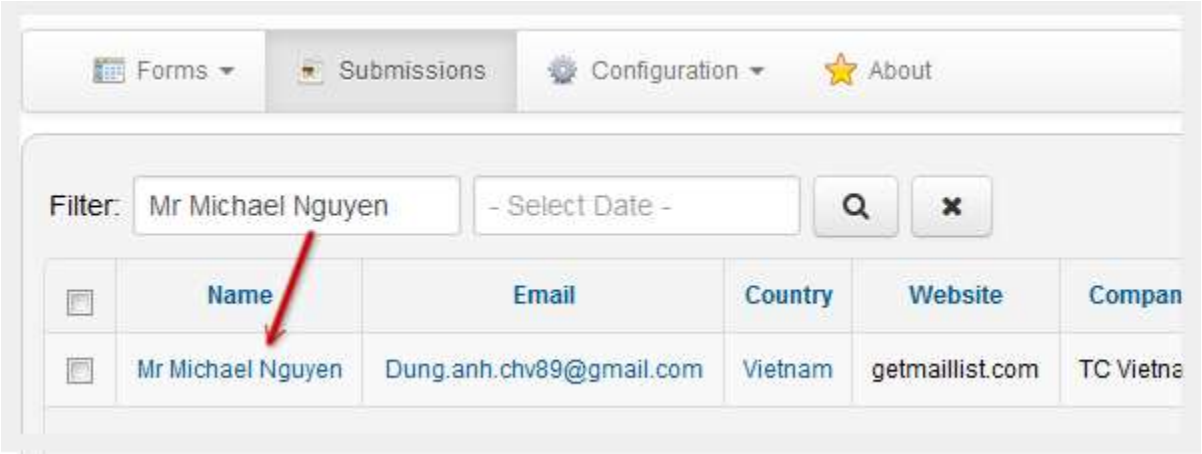
Check Submissions



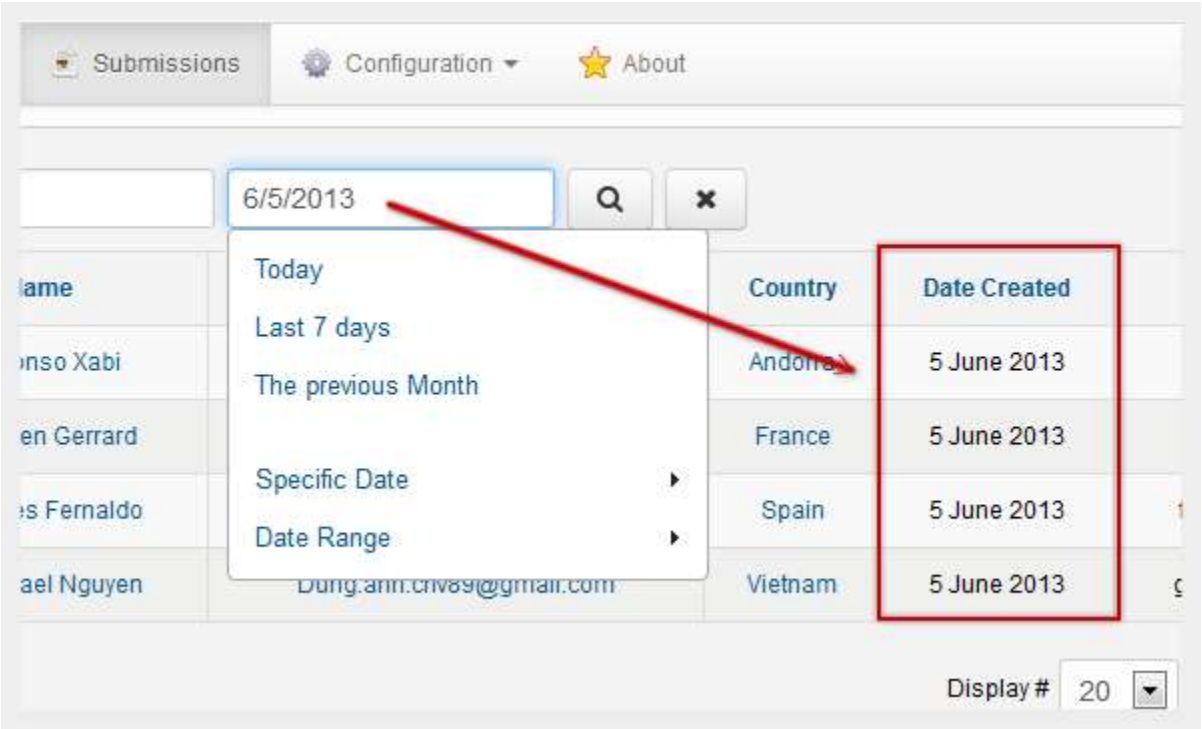
The **Submission** tab provides you with general information about submissions.

Filter submissions

You can filter items with submission information such as Name, Email, etc.

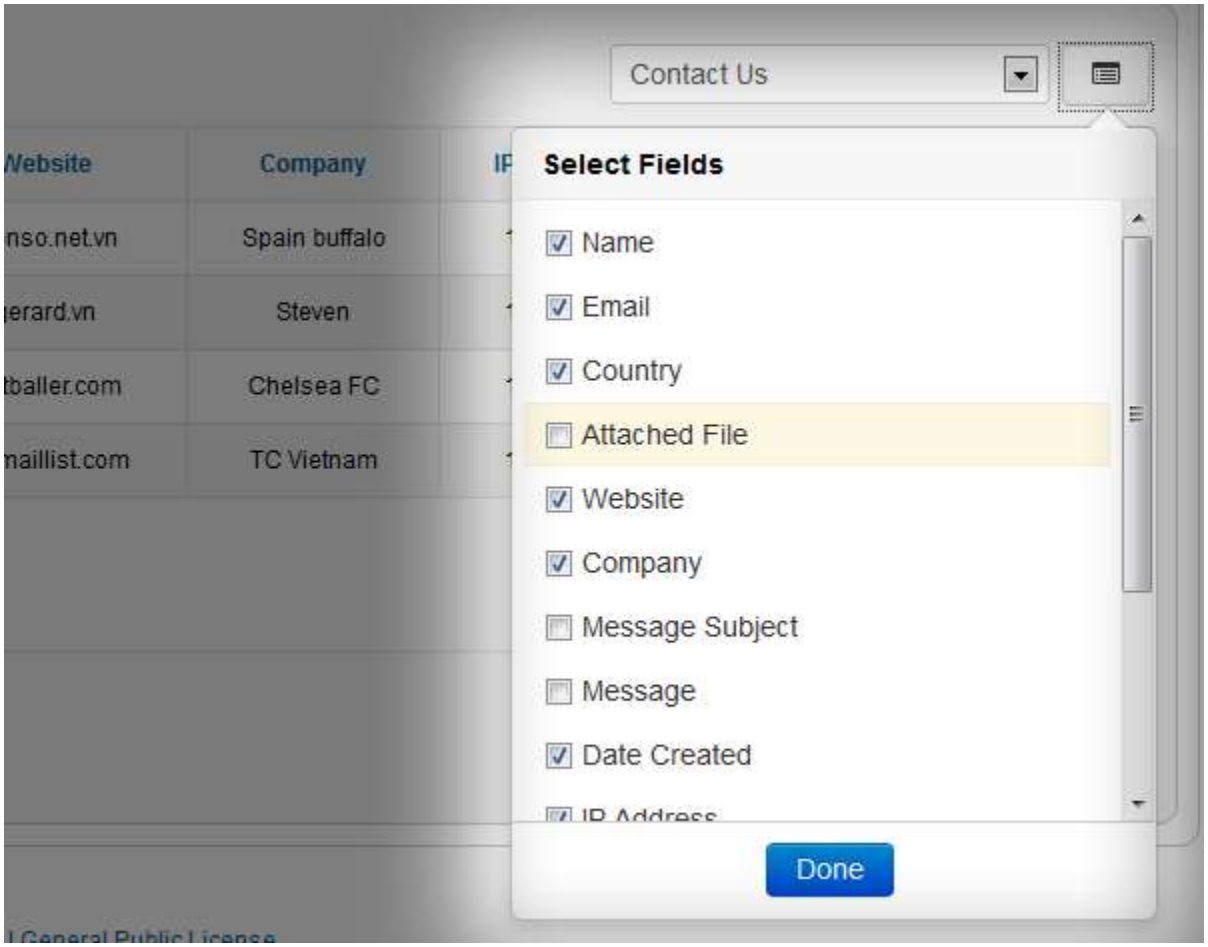


Otherwise, you can filter submissions by **Date**.

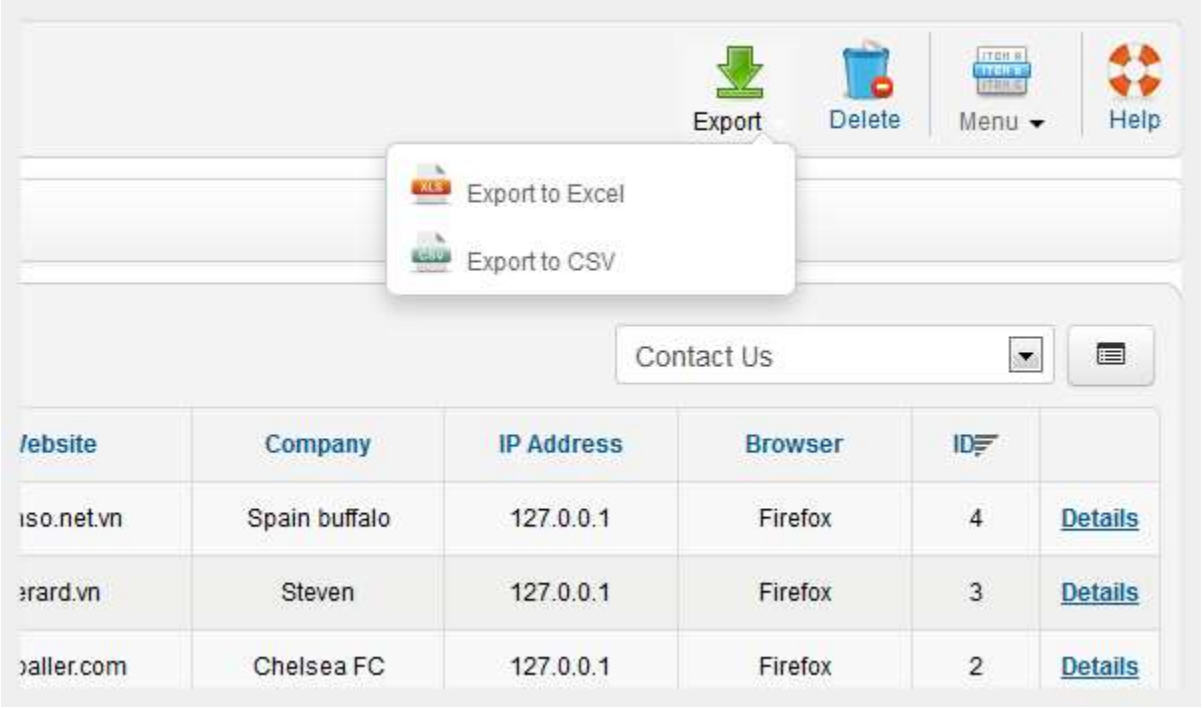


Organize submission fields

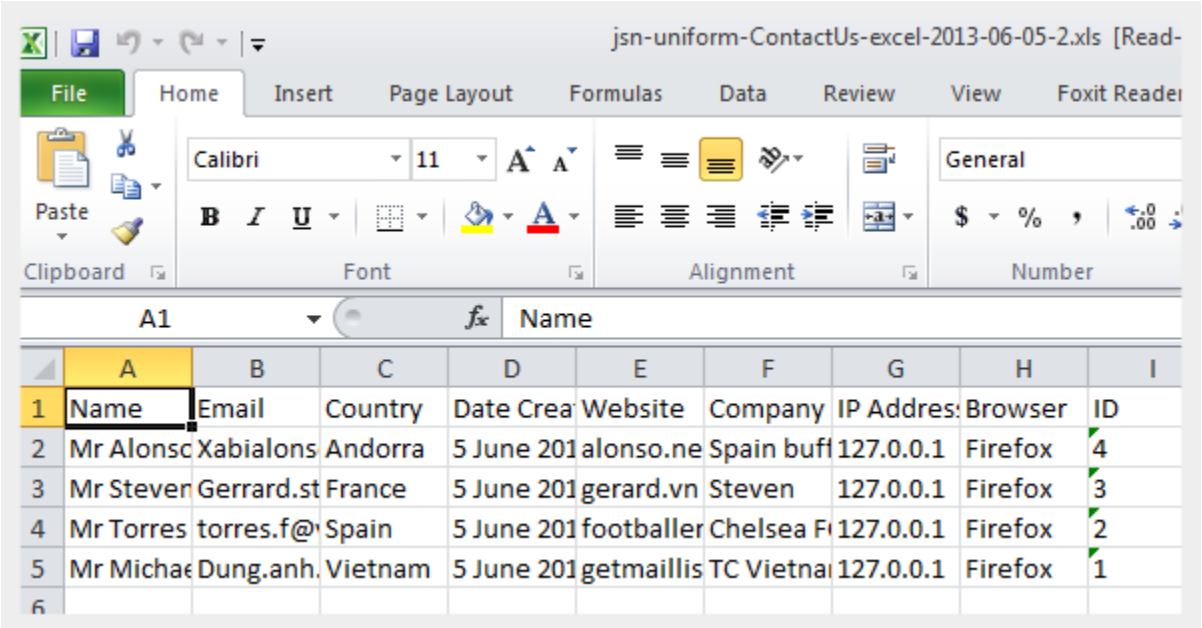
You can choose to display important fields in this general submissions page. There are four fields for which you can edit the display order using drag-and-drop function: **Name, Email, Paragraph Text** and **File Upload**. Other field positions are fixed.



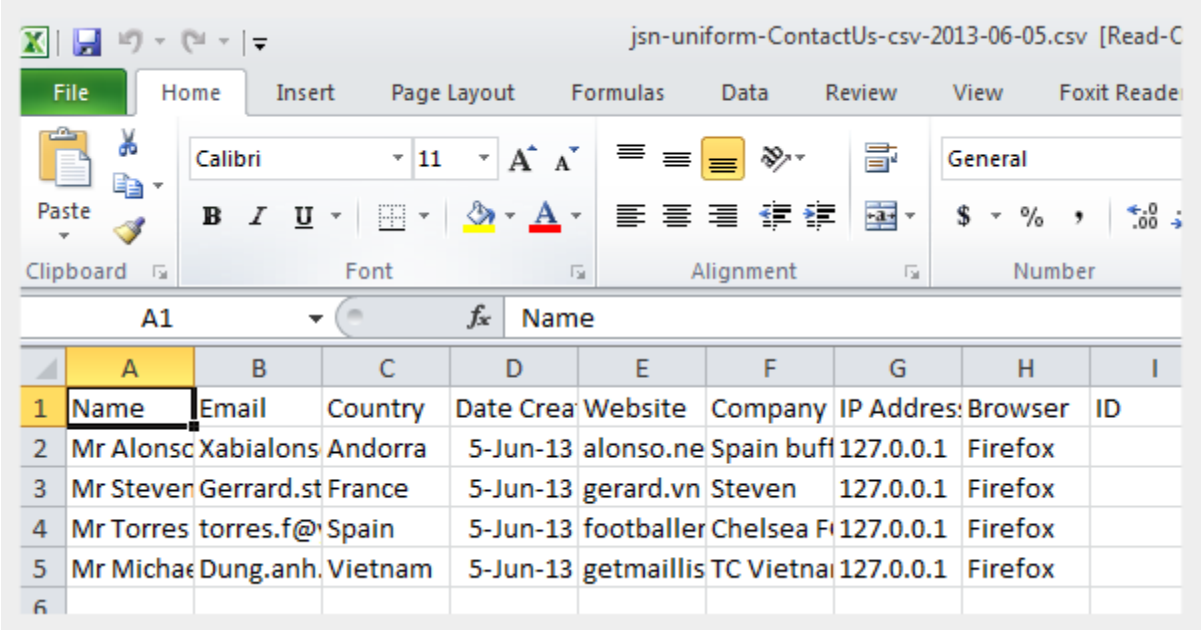
Export submission to Excel + CSV



You can export all the submissions to Excel or CSV. The exported file has the same content as the **General page of submissions** in the back-end. You can configure what information will be included in the exported file with filter features as well.



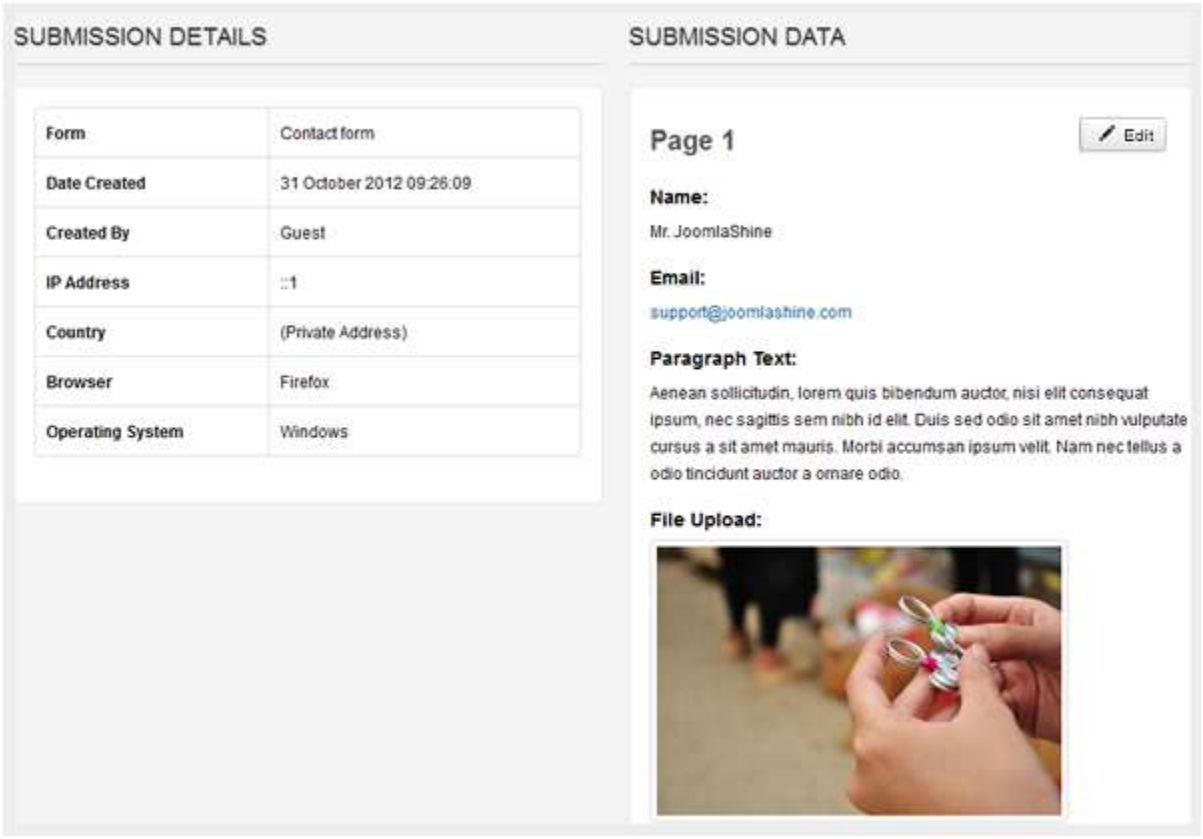
Export to Excel



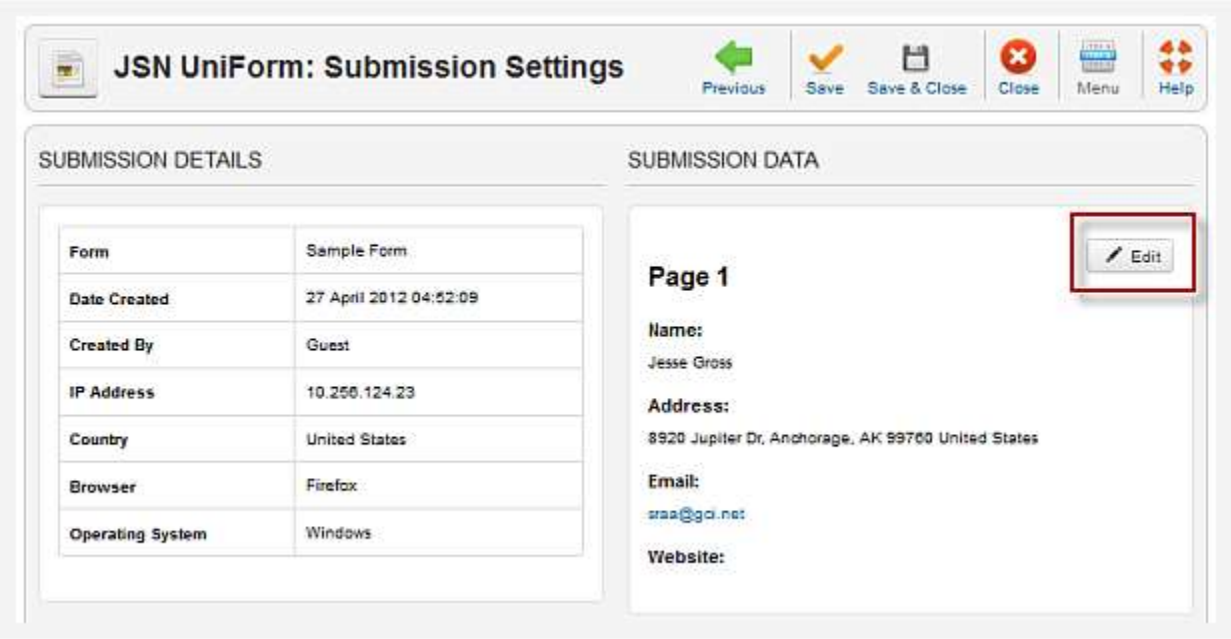
Export to CSV

Check submission details

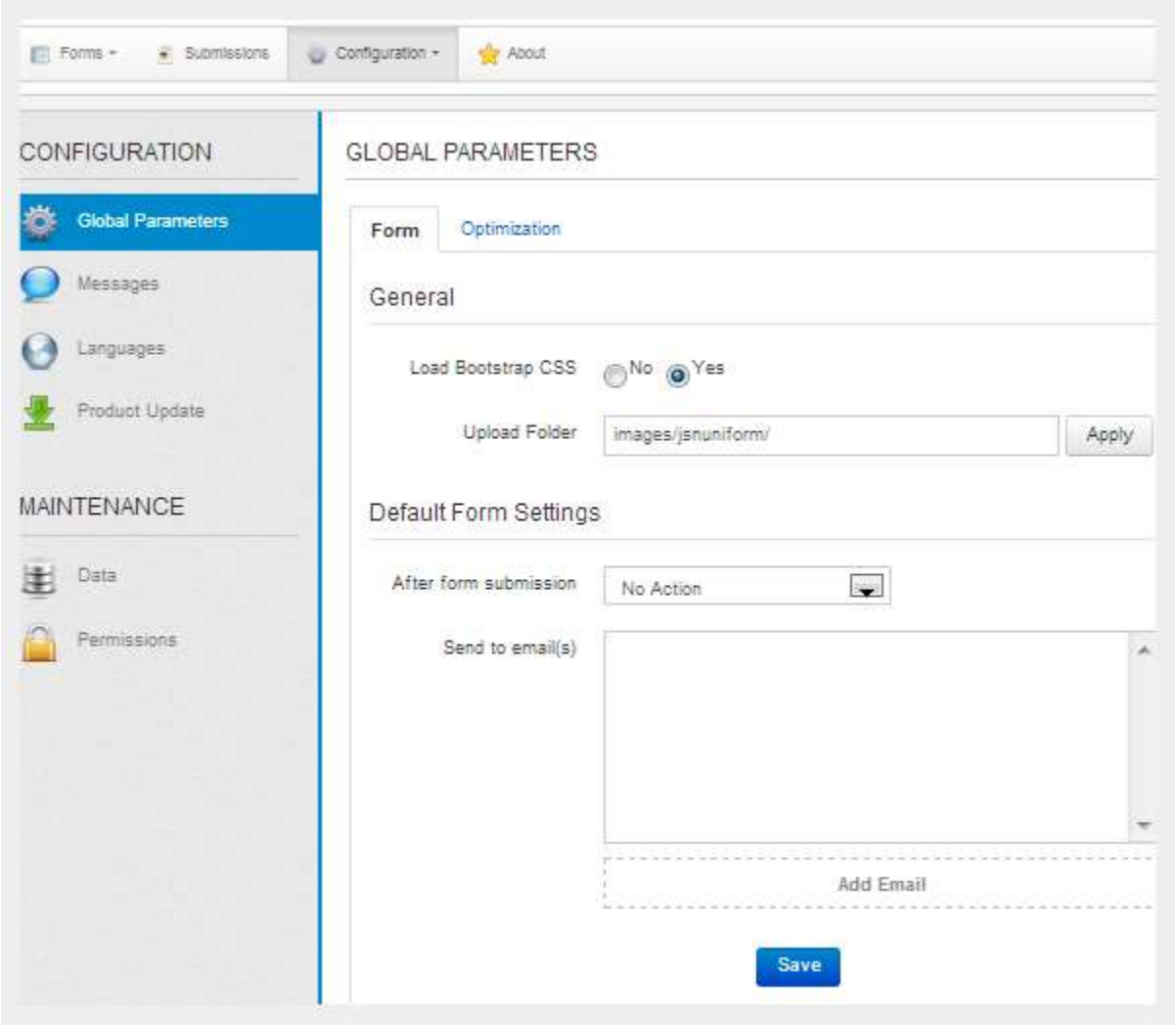
You can click to each submission to check its details



Moreover, you can edit any submission by clicking **Edit**. Please note that you cannot edit multiple submissions at the same time, you can just edit them one by one.

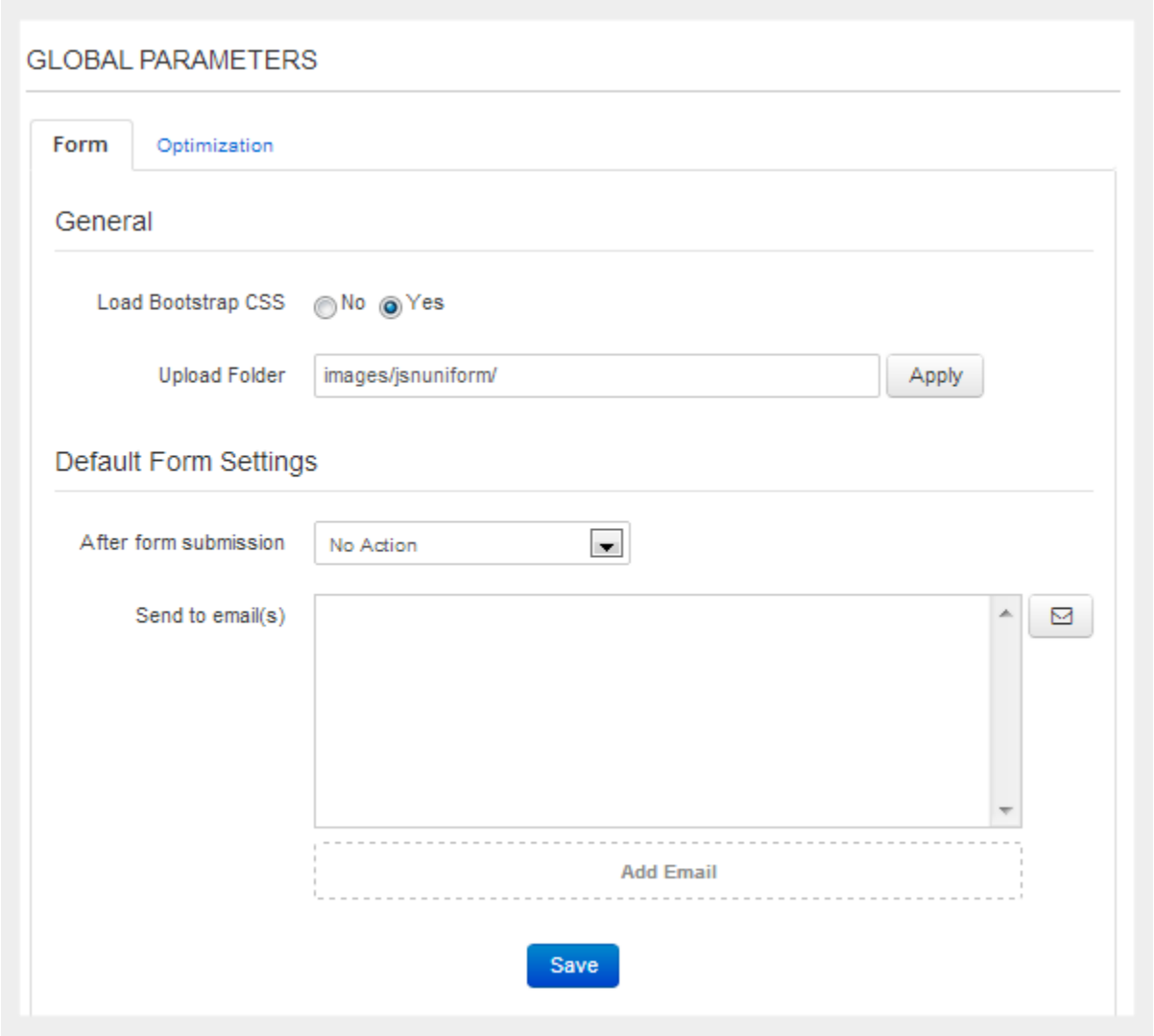


Configuration



In this section you can perform a variety of configuration and maintenance tasks such as data backup/restore, sample data installation, theme management, etc.

Global Parameters



In this section you can configure:

- **Upload folder:** to define where all uploaded file will be stored.
- **After form submission:** to define what action to perform after a user submission.
- **Sent to email(s):** to define what email will be sent in response to each submission.

Messages

On some JSN UniForm pages, you might see a hint message guiding you how to use the product. These messages can be turned on or off.

Just check/uncheck boxes in column **Show** and click button **Save** to confirm.

Languages

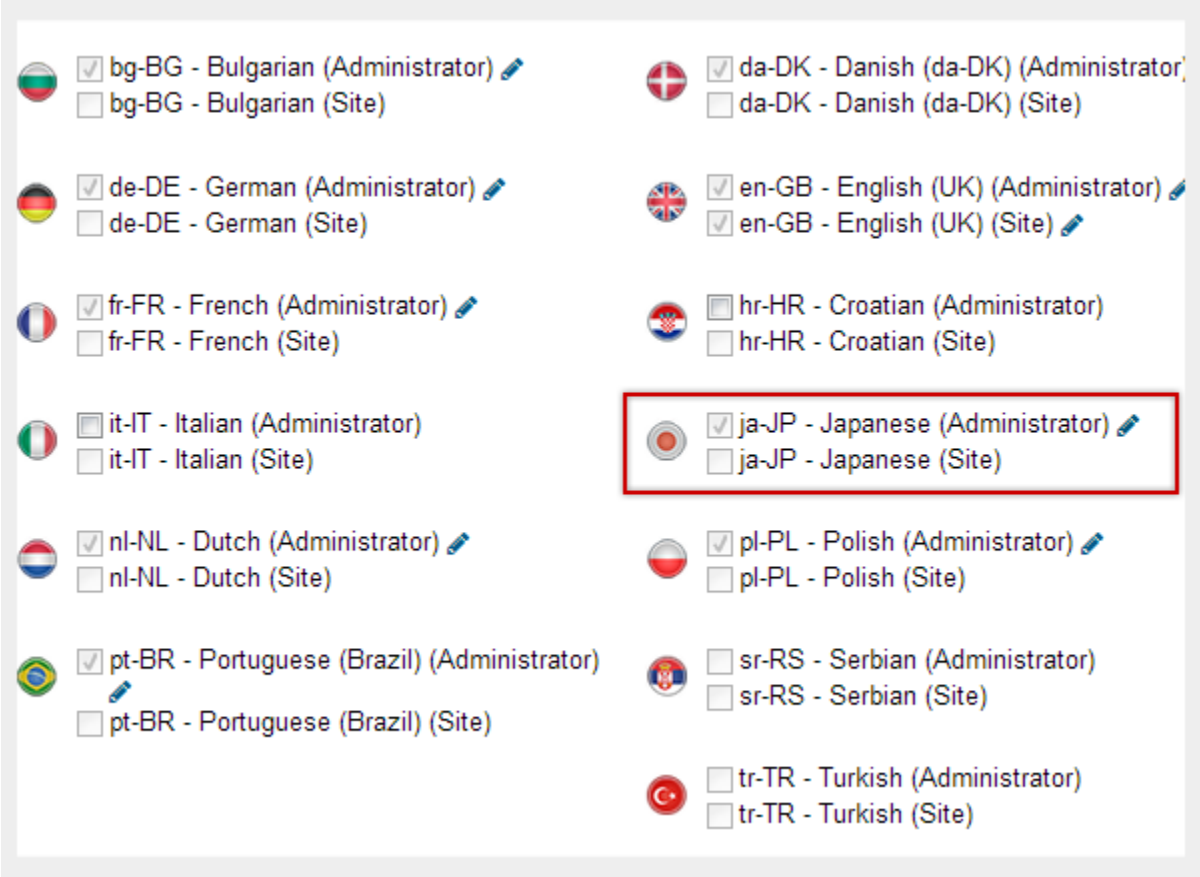
bg-BG - Bulgarian (Administrator)
bg-BG - Bulgarian (Site)
da-DK - Danish (da-DK) (Administrator)
da-DK - Danish (da-DK) (Site)
de-DE - German (Administrator)
de-DE - German (Site)
en-GB - English (UK) (Administrator)
en-GB - English (UK) (Site)
fr-FR - French (Administrator)
fr-FR - French (Site)
hr-HR - Croatian (Administrator)
hr-HR - Croatian (Site)
it-IT - Italian (Administrator)
it-IT - Italian (Site)
ja-JP - Japanese (Administrator)
ja-JP - Japanese (Site)
nl-NL - Dutch (Administrator)
nl-NL - Dutch (Site)
pl-PL - Polish (Administrator)
pl-PL - Polish (Site)
pt-BR - Portuguese (Brazil) (Administrator)
pt-BR - Portuguese (Brazil) (Site)
sr-RS - Serbian (Administrator)
sr-RS - Serbian (Site)
tr-TR - Turkish (Administrator)
tr-TR - Turkish (Site)

Currently JSN UniForm supports **13 primary languages**. If you haven't seen your language supported, please drop us a line in "General inquires" section to join our Translation Team.

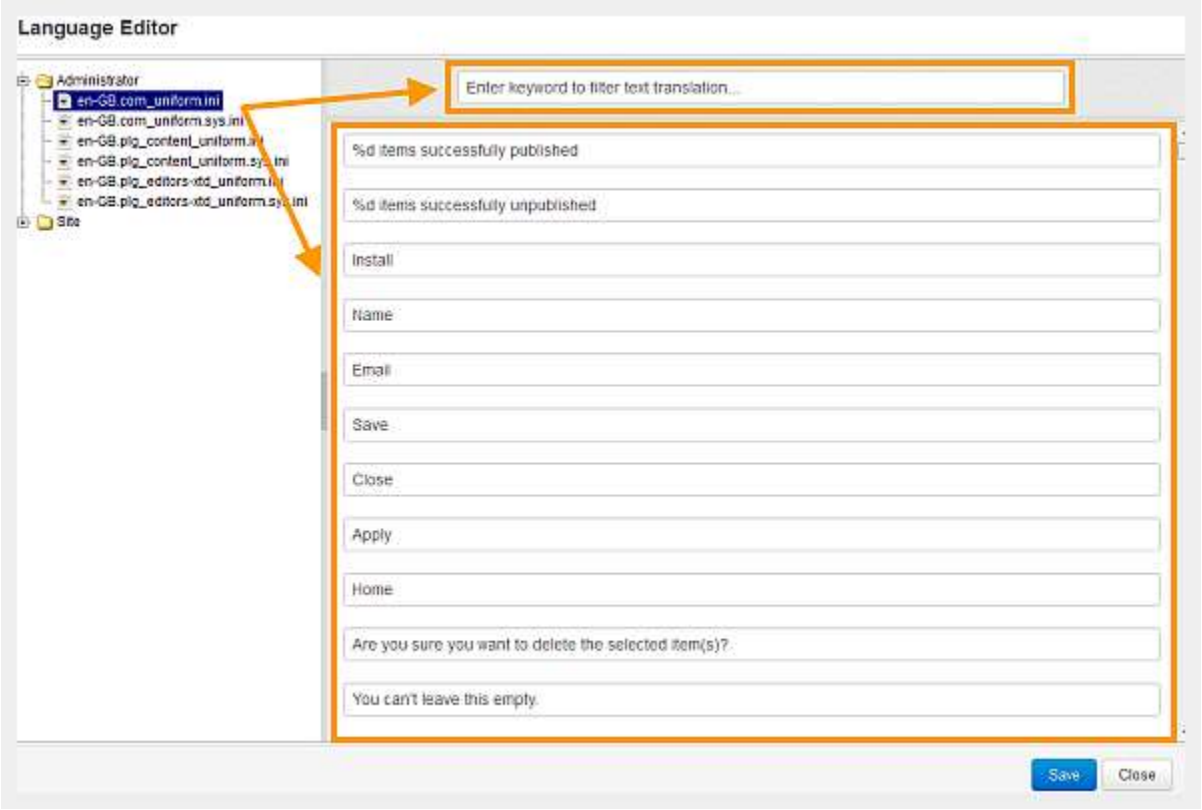
Languages management

You can edit the language used by JSN UniForm in both the front-end and back-end. It means that you can translate language files and apply them yourself.

To use this function, you go to the **Languages** page of JSN UniForm -> click to edit the language files.


bg-BG - Bulgarian (Administrator)
bg-BG - Bulgarian (Site)
da-DK - Danish (da-DK) (Administrator)
da-DK - Danish (da-DK) (Site)
de-DE - German (Administrator)
de-DE - German (Site)
en-GB - English (UK) (Administrator)
en-GB - English (UK) (Site)
fr-FR - French (Administrator)
fr-FR - French (Site)
hr-HR - Croatian (Administrator)
hr-HR - Croatian (Site)
it-IT - Italian (Administrator)
it-IT - Italian (Site)
ja-JP - Japanese (Administrator)
ja-JP - Japanese (Site)
nl-NL - Dutch (Administrator)
nl-NL - Dutch (Site)
pl-PL - Polish (Administrator)
pl-PL - Polish (Site)
pt-BR - Portuguese (Brazil) (Administrator)
pt-BR - Portuguese (Brazil) (Site)
sr-RS - Serbian (Administrator)
sr-RS - Serbian (Site)
tr-TR - Turkish (Administrator)
tr-TR - Turkish (Site)

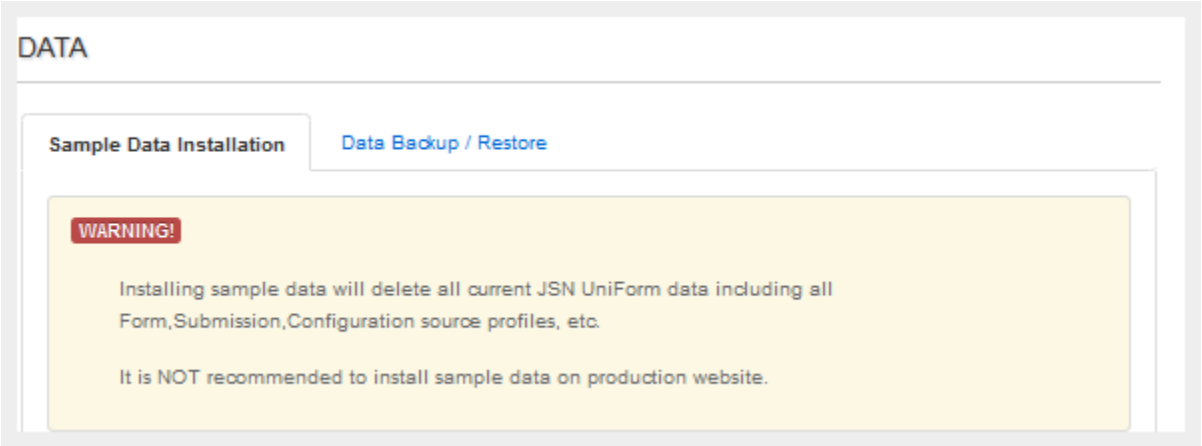
Then, you can edit all the strings in the lanaguge files here. Here, you also can search for keywords to filter the translation.



To finish, you click **Save** and **Close** to apply your changes.

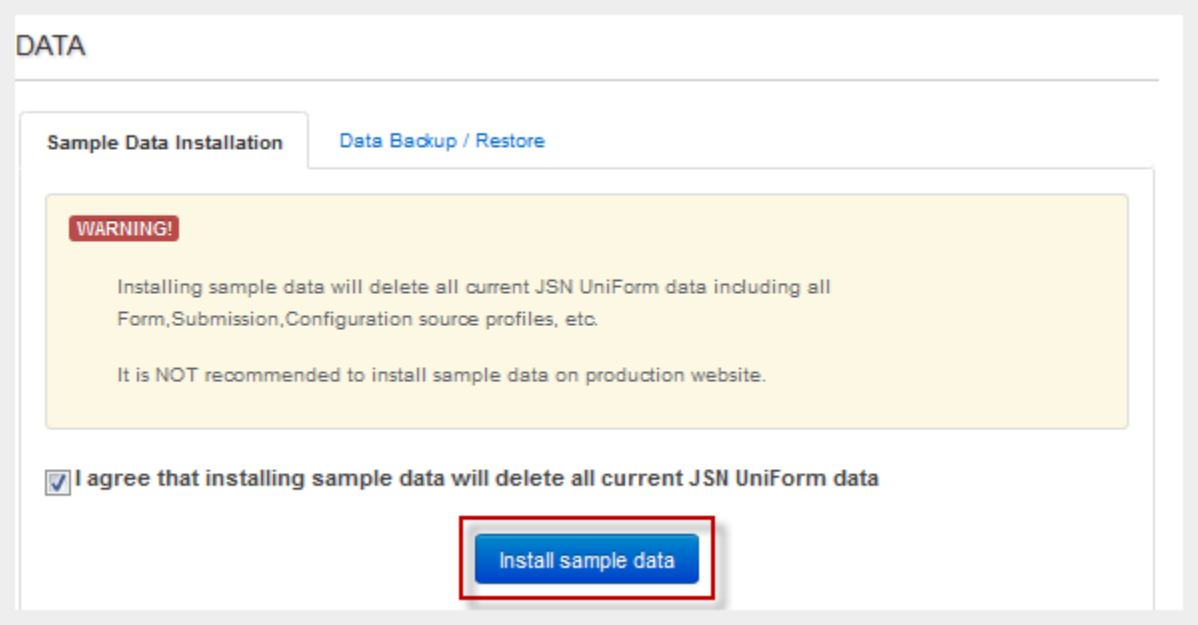
Please note that you can edit the language that you are installing on your site only.

Data


DATA
Sample Data Installation
Data Backup / Restore
WARNING!
Installing sample data will delete all current JSN UniForm data including all Form,Submission,Configuration source profiles, etc.
It is NOT recommended to install sample data on production website.

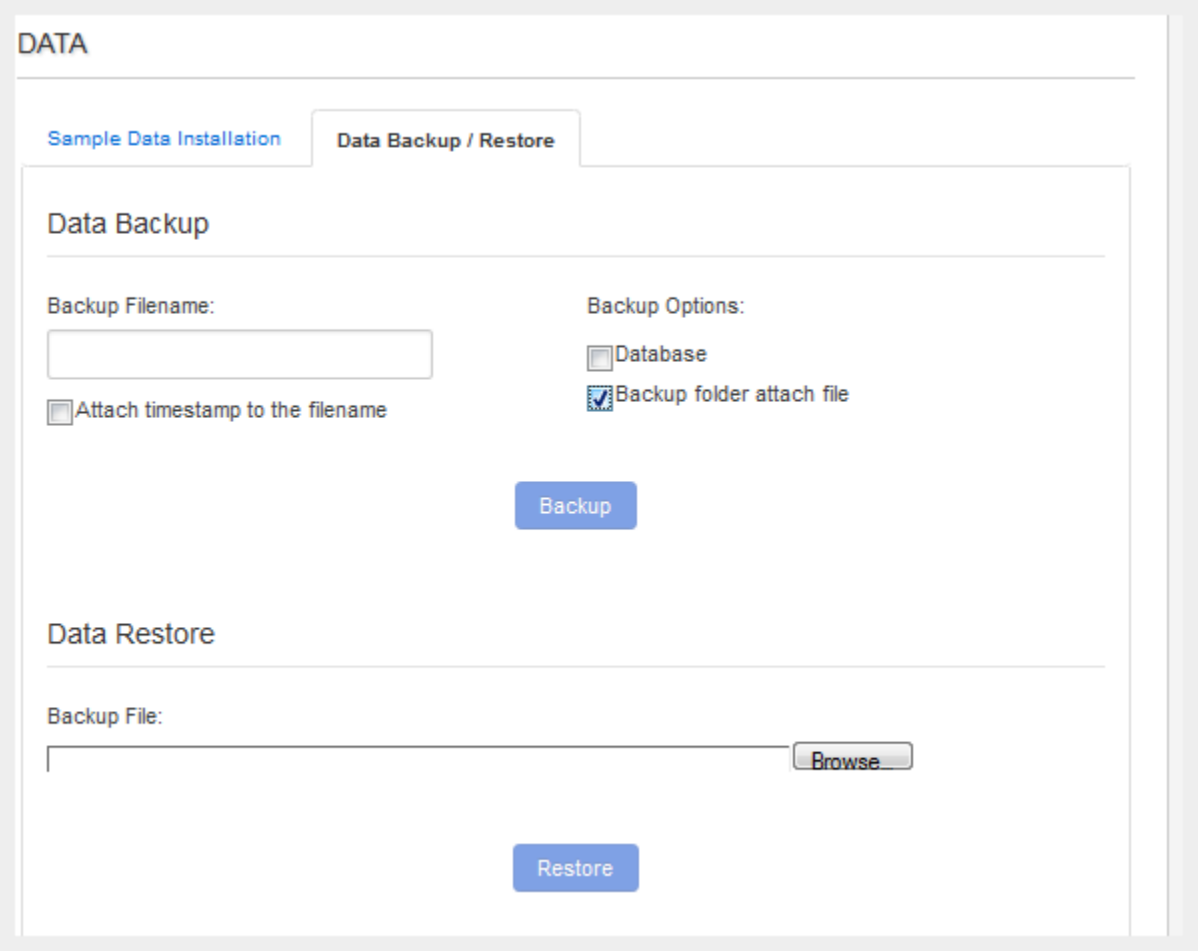
In this section, you can manage data in your website.

Sample Data Installation


DATA
Sample Data Installation
Data Backup / Restore
WARNING!
Installing sample data will delete all current JSN UniForm data including all Form,Submission,Configuration source profiles, etc.
It is NOT recommended to install sample data on production website.
I agree that installing sample data will delete all current JSN UniForm data
Install sample data

Sample Data Installation is the perfect choice for users who are new to JSN UniForm. By installing sample data, you will have predefined forms, so you can start using the product right away. Just by following simple on-screen instructions to install the sample data.

Data Backup / Restore



The Data Backup / Restore function was built to keep your data safe. This is especially useful, when you are migrating a website or upgrading to a new version of Joomla!. Keep in mind that this backup / restore feature covers only JSN UniForm data, and not the entire website data.

Information about cookies

The New EU cookie law states that website visitors, subscribers or users **must be provided with clear and comprehensive information about cookies**: Names, purposes, storage time and access permission.

So in this part, JoomlaShine provides you with information about the cookies that JSN UniForm gets from customers.

Type of cookie	Data to collect
jsn-lastupdate-Uniform	Time of last version update
jsn-lastupdate-result-Uniform	Last-update check result (true or false)
form_page-key	Default view mode of site manager
form-key	

JSN UniForm cookies

These cookies are **used to store text values** for all JSN UniForm functions to make sure that JSN UniForm runs smoothly. Cookies will be **stored in the user's web browser directory** while the user browses a website and will **only be removed when the user clears their cookies**.

JSN UniForm is listed on JED

If you use JSN UniForm, please post a rating and a review at the Joomla! Extensions Directory.

The Joomla! Extensions Directory ™
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Authoring & Content
Calendars & Events
Clients & Communities
Communication
Contacts & Feedback
Articles comments
Contact Details
Contact forms
Email
Forms
Greetings
Guest Book
Opening Hours
Polls
Surveys
Testimonials & Suggestions
Content Sharing
Core Enhancements
EasyBlog
The Joomla blog extension
BUILT FOR BLOGGERS
Get It Now
Home › Contacts & Feedback › Forms ›
JSN UniForm PRO
Version
Rating
4.33 out of 5.00 from 6 users
Compatibility
Votes
Favoured 4
License
GPLv2 or later
Commercial
Views
1322
Date Added
2 January 2013
Developer
JoomlaShine
Website
Website
Got headache with those complicated form solutions out there? Let the better alternative - JSN UniForm take charge of simplifying your workflow.
Easy-to-use but still sophisticated and functional, JSN UniForm with help you to generate and manage various forms in your site without a single line of code. "Contact us", "Survey" and "Job application" are just some of hundreds of forms that this single extension can help you to create and control.
JSN UniForm PRO comes with HOT features:
* Wide variety of form fields
* Drag and Drop feature saves much time of form management.
* Multiple pages form allows you to arrange form fields in logical pages.
* Unlimited amount of forms and submission per form.
* Responsive layout helps you to display your form on every mobile device
* Form presentation via menu items, in module position or inside article.
* Prevent spams with built-in reCAPTCHA capabilities
* Manage form submissions with comprehensive filter.
* Built-in validation rule automatically instruct submitters by showing a directorial message.
* Sophisticated notification emails system allows you to add multiple recipients for the admin notification e-mails and customize the

Steps to vote for an extension on JED

1. Log in your account on JED. If you haven't got one yet, you can sign up for free or log in with your Facebook account.
2. Go to the extension page on JED, click the "submit review" button and write down your thoughts.

Please note that your review will be checked by the Editor team before being published.

[For newbies] Download free e-books to build Joomla! websites

2 Free E-books, written by JoomlaShine Team

Building a Joomla website is a challenge with a lot of Joomla! newbies. To help you do this task more easily and quickly, JoomlaShine team released 2 FREE e-books: **Joomla! 2.5 Made Easy** and **Joomla! 3.0 Made Easy**. You know, you get useful manuals whatever Joomla! version you use: Joomla! 2.5 or Joomla! 3.0, and in 3 languages: English, German or Danish.

Both of them include 6 chapters as following:

- Get to know about Joomla! CMS
- Install Joomla! on local host
- Create content for your site
- Customize website appearance with a Joomla! template
- Arrange modules in positions
- Expand your website functionality with Joomla! extension

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Give feedback

We would love to hear what you've got to say:

- Write a review on Joomla! Extensions Directory for the **PRO edition**.
- Tweet about this extension if you love it.
- Submit a bug report and we will fix it ASAP.

Check for updates

We are constantly updating our extension repertoire, so don't forget to visit the JoomlaShine product page to check for something new.

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